

**The Delta Kappa Gamma Society International**  
**Eta State Bylaws**  
**Revised April 29, 2005**  
**Amended April 25, 2009**

**ARTICLE I NAME**

- Section 1.** The name of this state organization shall be Eta State North Carolina of The Delta Kappa Gamma Society International, hereafter known as Eta State.
- Section 2.** Each chapter in Eta State shall be designated by a Greek letter or a combination of Greek letters

**ARTICLE II OBJECTIVES**

The objectives of Eta State shall be to:

1. promote the purposes of The Delta Kappa Gamma Society International as found in the Constitution, Article II
2. act as liaison between chapters and the international organization
3. organize Delta Kappa Gamma chapters within the state
4. provide leadership training for state and chapter leaders
5. seek to make the Society more visible and more influential in educational endeavors.

**ARTICLE III MEMBERSHIP**

- Section 1.** Classification: The membership of Eta State shall be composed of active, reserve, and honorary members of chapters within the state. All membership practices shall be in accordance with the Constitution, Article III.
- A. Active members shall be women who are employed in educational work at the time of their election and have had three or more years of experience as professional educators or have been retired from an educational position no more than two years. They shall participate in the activities of the Society.
  - B. Reserve members shall be formerly active members who are unable to participate in the activities of the chapter because of physical disability and/or geographical location. Reserve status shall be granted by a majority vote of the chapter. A reserve member, so requesting, may be restored to active membership by a majority vote of the chapter.
  - C. Honorary members shall be women not eligible for active membership

who have rendered notable service to education or to women and are elected to honorary membership in recognition of such service. They shall be privileged to participate in all activities except that of holding office. A lifetime fee of \$50 for international publications shall be paid for each honorary member at the time of initiation. This fee shall be paid by the initiating unit of the Society. (CONSTITUTION, ARTICLE III, Section B)

**Section 2.** Chapters in the state shall have authority to act in matters of chapter membership in accordance with the constitution. All membership records shall be kept at the chapter level.

**Section 3. State honorary members**

- A. State honorary members shall be nominated by chapters and /or members, recommended by the Membership Committee, and elected by the method established by the respective Executive Board.
- B. Initiation of state honorary members shall be conducted at the state convention unless circumstances dictate that the president and chairman of the Membership Committee make other arrangements.
- C. The state president and the chairman of the Membership Committee shall organize the orientation session and the initiation.
- D. The chairman of the Membership Committee shall assign each state honorary member to a chapter in the area in which she resides or works.

**Section 4. Termination of membership**

- A. The chapter treasurer shall report to the state treasurer the record of all memberships terminated, including the reasons and dates of termination.
- B. The chapter shall file all letters of resignation.

**Section 5. Reinstatement**

- A. Reinstatements shall be in accordance with the Constitution, Article III, Section F, and Article IV, Section F.
- B. The chapter treasurer shall report to the state treasurer when a former member has been reinstated.

## **ARTICLE IV FINANCES**

**Section 1. Annual dues**

- A. Annual dues shall be required of active and reserve members on all levels of the Society.
- B. Any changes in the amount of state dues shall require a two-thirds (2/3) vote of members at the annual convention in an odd-numbered year.

**Section 2. Financial controls**

A. Budget

(1) The Finance Committee shall prepare in odd-numbered years a biennial budget for adoption by the Executive Board at its meeting prior to the state convention.

(2) This budget shall be subject to annual review and amendment, if necessary, by the Finance Committee and the Executive Board.

B. Expense vouchers

The president shall approve all expense vouchers before they are sent to the treasurer for payment. The president's expense vouchers shall be approved by the chairmen of the Finance Committee.

C. Annual audit

The Finance Committee shall accept the selection of the auditors and review the annual audit. The audit report shall be presented to the Executive Board for information.

**Section 3. Gifts**

Gifts to Eta State, except gifts to Headquarters, are subject to the approval of the Eta State Executive Committee and the Finance Committee. If the Executive Committee and the Finance Committee determine that conditions/restrictions make the gift unacceptable, they may enter into discussion/negotiation with the donor to effect modifications that would make the gift acceptable. (Eta State Standing Rules, 8, activities D.3)

**ARTICLE V ORGANIZATION**

**Section 1. Chapters**

A. Each chapter shall have chapter rules which are consistent with the Constitution and the Eta State Bylaws and Standing Rules and shall include a number specified as a quorum for all business meetings. (Constitution, Article V Section B.3)

B. The chapter officers, except the treasurer, shall be elected in even-numbered years by a majority vote

(1) The term of each elected officer shall be two years. No officer, except the treasurer, shall serve in the same office longer than two terms in succession. All chapter officers shall take office on July 1 following election.

(2) The chapter treasurer shall be elected by the executive board each biennium.

C. The chapter president shall represent the chapter as a voting member of the state Executive Board.

**Section 2. New Chapters (STANDING RULES)**

- A. The state Membership/Expansion Committee, in cooperation with the local chapter, shall determine the need for new chapters and, after approval by the Executive Board, shall make arrangements for the organization of additional chapters resulting from the division of existing chapters of the sponsoring of a new chapter by the state organization.
- B. Each sponsored chapter so organized shall have no fewer than twelve members, at least three of whom shall have been Delta Kappa Gamma members for a minimum of three years.
- C. Recommendations of candidates for membership in a sponsored chapter shall be screened by the state Membership/Expansion Committee and shall be subject to the approval of the state president.

**Section 3. Regions**

- A. Regions are for the purpose of rendering service to the membership, informing members of state policies and programs of work.
- B. The state Executive Board shall define the boundaries of regions and the chapters in each.
- C. Each region shall have a director who acts as a liaison between the state organization and the chapter. She may plan and conduct a regional activity. She shall visit each chapter in her region at least once during her term of office. She shall collaborate with the state president, the second vice-president, the executive secretary, the research committee, when working with under-involved chapters.
- D. The regional director shall be a non-voting member of the Executive Board.

**Section 4. Coordinating Councils**

- A. Coordinating Councils shall be organized in counties and/or cities where several chapters exist.
- B. The Coordinating Council shall meet at least once a year for the purpose of clearing prospective members, acting on transfers, and planning activities of benefit to all members.

**Section 5. U.S. Forum**

- A. Eta State recognizes the U.S. Forum as a means of serving the interest of members, insofar as it reflects the purposes of the Society. (Constitution, Article V, Section D, 4)
- B. The Eta State president shall appoint a State Liaison to receive and distribute information concerning the U.S. Forum and to organize forum activities at the state convention. She shall be a member of the Professional Affairs Committee.
- C. Each chapter president shall appoint a chapter liaison as a contact for distributing information.

## ARTICLE VI OFFICERS AND RELATED PERSONNEL

### Section 1. Officers and appointed personnel

- A. The elected state officers shall be president, first vice-president, second vice-president, and secretary; the appointed officers shall be the treasurer and the executive secretary and the editor.
- B. The treasurer, executive secretary, and the editor shall be appointed by the Executive Board upon the recommendation of the Personnel Committee.
- C. The parliamentarian shall be appointed by the president.
- D. Regional directors shall be appointed by the president upon recommendation of the chapters of the region and current regional director. (See Eta State Standing rules 3, Organization D.5)

### Section 2. Duties of officers

These officers shall perform the duties as prescribed in the Constitution, Article VI, and as follows.

- A. The president shall
  - (1) plan and conduct a workshop for incoming state officers and committee members after July 1 of odd-numbered years
  - (2) plan for and preside at the annual Eta State Convention
  - (3) plan workshops for incoming chapter presidents, treasurers, program and membership chairmen, and regional directors in June of even-numbered years
  - (4) assist the Leadership Development Committee in planning the Leadership Development Seminar in odd-numbered years
  - (5) encourage chapter presidents to conduct workshops for incoming chapter officers and committee members in even-numbered years
  - (6) respond to chapters inviting assistance and form a team to assist the chapters
  - (7) visit chapter upon invitation by chapters or coordinating councils
- B. The first vice president shall
  - (1) preside at the Birthday Celebration during the state convention
  - (2) serve as chairman of the Founders Award Committee
  - (3) Serve as chairman of the Program Committee (revised April 28, 2007)
- C. The second vice president shall serve as coordinator of activities of the regional directors.
- D. The secretary shall take minutes at all business meetings of Eta State and prepare them for duplication and distribution within 30 day after the meeting.
- E. The treasurer shall submit for annual audit/financial review the accounts of the organization.

**Section 3. Term of office**

- A. Officers, elected by the members attending the state convention in odd-numbered years, shall have a term of two (2) years, unless otherwise specified, or until a successor has been named.
- B. The treasurer, executive secretary, and the editor are the only offices/positions in which the same person may serve longer than two terms in succession.
- C. All officers and appointed personnel shall take office on July 1 following their election or appointment.
- D. The treasurer, executive secretary, and the editor shall be approved biennially by vote of the Executive Board.
- E. When a new treasurer, executive secretary, or editor is to be named, she shall be recommended by the Personnel Committee and appointed by the Executive Board.

**Section 4. Vacancies**

- A. When a vacancy occurs in the office of president, the first vice-president shall become president
- B. When a vacancy occurs in the office of first vice-president, the second vice-president shall become first vice-president.
- C. When a vacancy occurs in the office of second vice-president, secretary, or other elective or appointive position, the president shall name a successor.
- D. When a vacancy occurs in the position of treasurer, executive secretary, or editor, the president in consultation with the Personnel Committee may name a person to serve until the Executive Board elects a successor.
- E. In the event that a member holding an elective or appointed position is unable to perform her duties, the position shall be declared vacant by the Executive Committee and a successor named by the president.
- F. The appointments of compensated personnel shall be staggered so that only one of the positions becomes vacant at any one time.
- G. A successor shall be appointed by the President and approved by the Executive Board to serve as an Assistant to the appointed personnel during the last year of their term of service or in the event of the inability of the appointed person to perform her duties effectively.

**Section 5. Nominations and elections**

- A. Nominations Committee
  - (1) Nominations for state officers shall be made by the Nominations Committee. The committee consists of five members, appointed by the president for a term of four years.
  - (2) Terms of the members shall overlap, with three members appointed in one biennium and two in the alternate biennium.

- (3) The state president shall appoint one of the members to serve as chairman.
- (4) Geographical rotation shall be considered in appointing members of the committee.
- B. Election of officers
  - (1) The Nominations Committee shall submit the slate of nominees selected for the next biennium to the state president, the executive secretary and the editor by the deadline for the spring issue of Eta State News.
  - (2) The slate of officers, with candidate qualifications, shall be published in the spring issue the Eta State News.
  - (3) The committee shall submit to the Executive Board, prior to the convention in odd-numbered years, the name of one nominee for each elective office. Consent of the nominee must be obtained.
  - (4) After the report of the committee has been made to the convention, additional nominations may be made from the floor with the consent of the nominees.
  - (5) Election shall be by ballot, and a majority of the votes cast elects. If there is but one nominee for an office, the election may be by voice vote.
  - (6) The Nominations Committee shall prepare the ballot and conduct the election.
- C. The Nominations Committee shall actively seek Eta State members for nominations for international offices and recommendations to international committees. The committee will recommend nominees to the Executive Board for endorsement according to international procedures.

## **ARTICLE VII MEETINGS**

### **Section 1. Convention**

- A. Business of the state shall be conducted annually at a convention held at the date and place as determined by the Executive Board for the purpose of receiving reports, amending bylaws and rules, electing officers, and conducting other business which may properly come before it.
- B. Every member who is registered may vote. A roll call vote as specified in the Constitution, Article IX, Section A, 2 may be ordered.
- C. The quorum shall be a majority of those members who have registered at the convention.

### **Section 2. Other meetings**

- A. A regional activity may be coordinated by the regional director and

- chapter presidents during their biennium.
- B. A workshop for incoming state officers and committee members shall be planned by the president and held after July 1 of odd-numbered years.
- C. A workshop for new chapter presidents, treasurers, program or membership chairmen, and regional directors shall be planned by the president for June of even-numbered years.
- D. A Leadership Development Seminar shall be planned by the president and the Leadership Development Committee for odd-numbered years.

## **ARTICLE VIII EXECUTIVE BOARDS AND EXECUTIVE COMMITTEE**

### **Section 1. State Executive Board**

- A. The members of the Executive Board shall be the elected officers, the immediate past state president, and the chapter presidents. Other past state presidents shall serve *ex officio*. The executive secretary, the treasurer, the editor, the regional directors, the parliamentarian, and the chairmen of state committees shall be *ex-officio* members without vote.
- B. The duties of the Executive Board shall be to:
  - (1) recommend policies and procedures for consideration by the state convention or the chapters
  - (2) examine, modify if necessary, and adopt the state budget
  - (3) elect the executive secretary, the treasurer, the editor, and such other personnel as may be needed; prescribe their duties, fix their stipends
  - (4) establish the procedure for budget development and approval for the supervision of state finances. The president and treasurer shall serve *ex officio* in this process.
  - (5) determine the date and place of state meetings
  - (6) act in the interim between conventions upon matters requiring immediate attention
  - (7) elect by four-fifths (4/5) vote state honorary members
  - (8) approve the organization of sponsored chapters and the division of large chapters
  - (9) define the boundaries of regions and the chapters in each
  - (10) authorize ad hoc committees
  - (11) examine, modify, if necessary and approve the budget for the Headquarters which is administered by the Headquarters Committee
- C. Meetings of the Executive Board shall be held at least once each year. Special meetings may be called by the president with thirty (30) days notice.

- (1) The presence of a majority of the voting members of the Executive Board shall constitute a quorum at meetings.
- (2) A chapter president who is unable to attend the State Executive Board meeting may appoint an official representative who shall have full privileges of participation
- (3) Chapter presidents shall notify the state president of substitute representatives.
- D. A vote by mail is authorized when necessary.

**Section 2. Executive Committee**

- A. The members of the Executive Committee shall be the elected officers. Other members may be invited by the president. (Constitution, Article VII, Section B.4)
- B. The committee shall meet at the call of the president to conduct business delegated to it by the Executive Board, to take action on matters requiring immediate decision (e.g., selection of members of the Finance Committee), and to serve in a consulting capacity to the president.
- C. The committee and the Finance Committee will evaluate the acceptance of any proposed gift and present a recommendation to the Executive Board for final action.
- D. The state president may secure a vote of the Executive Committee by mail when necessary.

**Section 3.** Chapter Executive Boards shall function in accordance with the Constitution, Article VII, Section C.

**ARTICLE IX COMMITTEES**

**Section 1. Standing (17)**

- A. Society Business (6)  
Finance\*  
Leadership Development  
Membership/Expansion \*  
Nominations  
Rules  
Personnel
- B. Program of Work (4)  
Program\*  
Personal Growth and Services\*  
Professional Affairs\*  
Research\*
- C. Educational Services (3)  
Communications\*

Scholarship\*  
World Fellowships\*

- D. Other committees (3)  
Founders Award Committee  
Headquarters Committee  
Planning Committee  
(\* See Section 3)

**Section 2. General procedures**

- A. All committees shall be appointed by the president.  
B. The president shall be an ex officio member of all committees except the Nominations Committee.  
C. The parliamentarian shall be an ex officio member (without vote) of the Rules Committee.  
D. The treasurer shall be an ex officio member (without vote) of the Finance Committee.  
E. The executive secretary shall serve as consultant to the Finance Committee.  
F. The president, treasurer, and executive secretary shall be ex officio members (without vote) of Headquarters Committee.  
G. The Eta State Webmaster shall be a member of the Communications Committee.  
H. Matters requiring immediate committee action may be voted upon by mail when all members of the committee have been notified.  
I. The committee chairmen shall request the approval of the state president prior to scheduling committee meetings.  
J. Reports shall be made in accordance with the Constitution, Article VIII, A,2,c.

**Section 3. Duties of committees**

Eta State and chapters shall be responsible, at their respective levels, for duties of committees marked with asterisks in Bylaws, Article IX, and as listed in the Constitution, Article VIII, Section A, 2. Additional duties are described below.

- A. Membership /Expansion  
(1) The Membership /Expansion Committee shall not exceed six members, one whom should be an Expansion Representative.  
(2) The Membership/Expansion Committee shall be responsible for expansion within Eta State.  
(3) The Membership /Expansion Committee shall screen candidates for membership in sponsored chapters.  
(4) See Eta State Bylaws, Article III, Section 3 and ARTICLE V, Section 2, c.

B. Finance

- (1) The Finance Committee shall not exceed four members appointed by the president in consultation with the Executive Committee to serve a term of four years each, with two members appointed each biennium. The president shall designate one member to serve as chairman.
- (2) The Finance committee with the Executive Committee will evaluate the acceptance of any proposed gift, except gifts to Headquarters, and present a recommendation to the Executive Board for final action.
- (3) The Finance Committee should:
  - (a) determine the number of scholarships to be given
  - (b) set the convention registration fee
  - (c) perform other duties determined by the Executive Board

C. Leadership Development

- (1) The Leadership Development Committee shall not exceed five appointed members. The Leadership Development Committee and the president shall plan and conduct the Leadership Development Seminar in odd-numbered years.
- (2) The Leadership Development Committee shall assist the president with the workshop for new chapter presidents in even-numbered years.
- (3) The Leadership Development Committee shall have staggered four-year terms of service with two members appointed during one biennium and the other three appointed in the next biennium.

D. Rules

- (1) The Rules Committee shall not exceed four appointed members. The Rules Committee shall receive all proposals for amending the Eta State Bylaws and Standing Rules, make recommendations for changes to the Executive Board, and present proposals to the Eta State Convention for vote. Notification of proposed changes to the Bylaws and Standing Rules shall be published no later than the spring issue of Eta State News. After the annual convention, the committee shall ascertain that the Bylaws and Standing Rules are in concordance. The parliamentarian shall serve as a consultant.
- (2) The Rules Committee, with the regional directors as liaisons, shall review chapter rules on a four-year cycle beginning with 2004 to ensure consistency with state and international governing documents.

E. Nominations

The Nominations Committee shall not exceed five appointed members and the duties of this committee are described in Bylaws, Article VI, Section 5.

F. Founders Award

- (1) The Founders Award Committee shall not exceed five members. The committee shall be composed of the First Vice President, who shall

serve as chairman; the immediate past president of Eta State and three members appointed by the president.

- (2) This committee shall select the recipient of the Founders Award in the second year of the biennium.
- (3) See Guidelines for Eta State Founders Award, Standing Rules. 8, Activities C.

G. Personnel

- (1) The Personnel Committee shall not exceed five members appointed by the president. At least one member of the committee shall be a past state president.
- (2) The committee shall study matters related to employed personnel and make recommendations concerning personnel policies to the Executive Board. The committee shall screen applicants and recommend candidates for the positions of executive secretary, treasurer, and editor to the Executive Board whenever a vacancy occurs in any of the positions.
- (3) A review process of the performance of appointed personnel, initiated by the Personnel Committee and consisting of three Eta State Past Presidents and two members of the Personnel Committee, shall be undertaken each biennium.
- (4) Increases in the honoraria for appointed personnel who are performing satisfactorily shall be based on a plan drafted by the Personnel Committee and approved by the Finance Committee and the Executive Board.

H. Research

The Research Committee will assist the executive secretary and the regional directors in identifying under-involved chapters.

I. Headquarters

- (1) The Headquarters Committee shall be composed of no more than six appointed members, one of whom shall be the local contact person. Two new members shall be named each biennium for a six-year term. The Eta State President, treasurer, and executive secretary shall be ex officio members without vote.
- (2) The duty of this committee is to serve as a supervisory body for operation and maintenance of the headquarters building and grounds/property. The committee shall develop a budget annually and present it to the Executive Board at the state convention for approval. The committee shall seek guidance of the Executive Board and the general membership, and no major action shall be taken without the consent of the Executive Board and the knowledge and consent of the membership.

J. Planning

- (1) The Planning Committee shall be responsible for strategic planning and monitoring the implementation of approved actions for Eta State. Strategic plans shall be recommended to the Executive Board and upon its approval to the members of the state convention for vote. Officers and committees responsible for actions on the approved plan shall report progress to the Planning Committee. This committee shall compile an annual report of the progress for the Executive Board. It shall not exceed five appointed members. The state president and executive secretary shall serve *ex officio*, without vote. The appointed members shall serve staggered four-year terms, with two members appointed in one biennium and three members appointed in the next biennium. Two committee members with recent chapter president experience should be on the committee at all times.
  - (2) The state president and/or the executive secretary shall be present at all Planning Committee meetings.
- K. Program of Work.
- (1) The Program of Work Committee shall be chaired by the first vice president and shall not exceed five members. Members of the Program of Work Committee shall be Chairman/First Vice President, Chairman of Personal Growth and Services, Chairman of Professional Affairs, Chairman of Research, and the music representative.
  - (2) Members of the Personal Growth and Services Committee shall not exceed five.
  - (3) Members of the Professional Affairs Committee shall not exceed five with one member being the representative for U. S. Forum and one representative for the N. C. Covenant for Children.
  - (4) Members of the Research Committee shall not exceed four.
- L. Communications
- (1) The Communications Committee shall not exceed four appointed members with the editor and web master serving as *ex officio*.
- M. Scholarships
- (1) The Scholarships Committee shall be comprised of five appointed members with at least one member having been a scholarship recipient. Four members shall serve one term with one member continuing for a second term. The president shall designate one member to serve as chairman.
  - (2) The Scholarships Committee's primary responsibilities are to design and implement the process for scholarship applications, select recipients and present scholarship awards at the annual Eta State Convention.
  - (3) Any member of the Scholarships Committee who wants to apply for a scholarship must resign from the Committee before she files a

scholarship application and must remain off the Committee for the remainder of the biennium.

- (4) The chairman of the Scholarships Committee shall maintain contact with the Finance Committee to exchange information about scholarship financing.

**Section 4. Special Committees**

Special committees shall be appointed by the president as authorized by the Executive Board. After submitting a final report, the committee shall be dissolved.

**ARTICLE X ACTIVITIES**

**Section 1. Scholarships**

- A. State scholarships shall be awarded to members who apply and are selected by the Scholarships Committee. The number of scholarships and the amount of each shall depend upon the availability of funds as determined by the Finance Committee.
- B. Rules governing the administration of the scholarships program shall be presented by the Scholarships Committee to the Executive Board for its recommendation for consideration by the state convention. Written requirements and guidelines governing the selection process of scholarship recipients shall be submitted to the Executive Board for approval. These criteria should be reviewed by the Scholarships Committee at least every six years. (Eta State Standing Rules, 8, Activities A)

**Section 2. Publications**

- A. Eta State News shall be published four times a year and sent to each member in the state.
- B. The Eta State Directory shall be published every four years, with supplementary material supplied as needed during the intervening years.
- C. Web Page.
- D. The publication of special monographs and/or brochures shall be approved by the president and the Executive Committee in consultation with the Finance Committee.

**Section 3. Founders Award**

- A. The recipient of this award shall be selected by the Founders Award Committee, according to the guidelines recommended by the Executive Board and adopted by the state convention. (Eta State Standing Rules, 8, Activities, C) It is awarded in each odd-numbered year.
- B. The award is financed by the Founders Award Fund.

## **ARTICLE XI STATE FUNDS**

### **Section 1. Available Fund**

Operating expenses, as specified in the budget, shall be paid from the Available Fund. (Eta State Standing Rules, 9. State Funds, A.)

### **Section 2. Permanent Fund**

Maintenance of this fund is required by the Constitution, Article X, Funds, 8. The principal of the permanent fund shall be used for the purchase of articles and equipment of a permanent nature.

Expenditures from the state permanent fund shall be authorized by the state executive board. (Eta State Standing Rules, 9. State Funds, B.)

### **Section 3. Scholarship Fund**

The Scholarship Fund provides for the awarding of state scholarships. (Eta State Standing Rules, 9. State Funds, C.)

### **Section 4. Founders Award Fund**

A. The Founders Award Fund provides an award to honor a woman who has made outstanding contributions beyond the local and regional level. (Eta State Standing Rules, 9. State Funds, D.)

B. Investment of the fund shall be supervised by the Finance Committee.

### **Section 5. Headquarters Fund**

This fund consists of contributions designated for the state to be for headquarters and is used for operation and maintenance of the headquarters building and grounds/property.

### **Section 6. Leadership Fund**

A. The Leadership Fund provides resources for personal and professional development experiences to equip key women educators for leadership in The Delta Kappa Gamma Society International and in the field of education.

B. The fund shall be a supplement to and shall extend leadership opportunities beyond those that are funded by the Eta State budget.

C. The fund shall accumulate, through contributions and interest, a balance of \$50,000 before disbursements are considered.

Disbursements can be made only from the net appreciated assets, i.e., earnings from the Fund.

D. Disbursements for and fiscal year shall not exceed 80% of the appreciated assets as of June 30 of the preceding year.

E. The Finance Committee shall determine the amount of funds available for use.

## ARTICLE XII DISSOLUTION

### Section 1. State Dissolution

Upon recommendation of the Executive Board of Eta State by a two-thirds (2/3) vote, followed by a two-thirds (2/3) vote of the Eta State Convention assembled in regular session, the dissolution of Eta State of The Delta Kappa Gamma Society International shall be carried out in the following order in accordance with the laws of incorporation in North Carolina:

- A. Audit of treasurer's records by an independent accounting firm
- B. Payment of all liabilities and obligations
- C. Disposition of residual assets as determined by the Executive Board of Eta State

### Section 2. Chapter Dissolution

- A. Before a chapter is dissolved, the approval of the State Executive Board must be obtained.
- B. Careful consideration shall be given to the manner in which those desiring to maintain membership transfer to other chapters. International procedures must be followed.
- C. Any remaining funds in the chapter account shall be sent to the state treasurer for state or international projects.
- D. The chapter's paraphernalia, the Society publications, and the chapter records shall be retained in the state archives and made available for use.
- E. The chapter charter must be returned to the state to be forwarded to the International Headquarters.
- F. The state Executive Board shall decide whether the Greek name shall be reused or not.

## ARTICLE XIII PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised (current edition) shall govern the proceedings of Eta State and its chapters in all cases not provided for in the Constitution, Eta State Bylaws, and Eta State Standing Rules.

## ARTICLE XIV AMENDMENTS

### Section 1. Amendments to the Eta State Bylaws

- A. Proposals for amending the Bylaws shall be considered in odd-numbered years.
- B. Proposals for amending:
  - (1) may be submitted to the Rules Committee by any member, committee, board, or chapter
  - (2) shall be submitted to the Executive Board for approval before they

- are submitted to a vote at the state convention
- (3) that have been rejected by the Executive Board shall be submitted to a vote of the convention noting the disapproval
- C. Notification of proposed amendments  
All amendments to be voted upon by the convention shall be presented to the membership in printed form not later than the spring issue of Eta State News.
  - D. Approval by two-thirds (2/3) of the votes cast, a quorum being present, shall be required for the adoption of an amendment to the Bylaws.
  - E. The adopted amendments take effect immediately upon adoption.
  - F. Incorporating the adopted amendments into the Eta State Bylaws shall be the responsibility of the Rules Committee.

**Section 2. Amendments to Eta State Standing Rules**

- A. Proposals for amending the Standing Rules shall be considered at each annual convention.
- B. Proposals may be submitted by any member, committee, board or chapter.
- C. All proposed amendments will be published no later than the spring issue of Eta State News.
- D. Vote for adoption
  - (1) A standing rule may be amended or rescinded by a majority vote, a quorum being present, if the notice has been published in the Eta State News.
  - (2) An amendment that has not been published will require a two-thirds (2/3) vote, a quorum being present, to be adopted or rescinded.
  - (3) The adopted amendment will take effect immediately upon adoption.
  - (4) Incorporating the adopted amendment into the Eta State Standing Rules shall be the responsibility of the Rules Committee.