

PI CHAPTER RULES AND POLICIES

A. NAME

The name of this chapter shall be Pi Chapter, Zeta State Organization, The Delta Kappa Gamma Society International.

B. PURPOSES

The purposes of this chapter shall be the seven purposes of The Delta Kappa Gamma Society International. (Constitution, Article II)

C. MEMBERSHIP

1. Pi Chapter shall develop and enforce a written policy for attendance using the HANDBOOK as a guide.
2. The chapter shall include orientation for new members and reorientation of members.
3. All decisions concerning membership shall be the responsibility of the chapter.
4. DUES

Active Membership-----\$ 94.00
Reserve Membership----\$ 56.50
New Membership-----\$ 114.00

Dues must be paid on or before October 1. Failure to pay dues will result in being dropped from the roll.

TYPES OF MEMBERSHIP

ACTIVE: Active members are women who are employed in educational work at the time of their election and have 3 or more years of experience as professional educators. A member who has retired from educational work retains the rights and privileges of active membership as long as the responsibilities of active membership are met. An active member participates, as she is able, in chapter programs and projects contributed to committee work, votes, and shares in financing chapter activities and may hold office.

RESERVE: An active member who is unable to meet requirements of active membership because of physical disability and/or geographical location, a may request reserve status. Reserve status may be granted by a majority vote of the chapter.

A Reserve member may request to be restored to active membership by a majority vote of the chapter. Reserve members have all the privileges of membership except that of holding office and have no obligations except payment of dues and scholarship fee. Reserve status should be carefully considered by all.

GUIDELINES FOR PI CHAPTER MEMBERSHIP

(Approved December 2011)

1. Has had professional preparation and three (3) years or more of experience as a professional educator.
 - Recent changes to the 2010 Constitution and Standing Rules (Article III. B. 1.) Does not include any requirement for the amount of service as a professional educator in advance of the invitation, nor does it eliminate retired educators from the pool of eligible candidates.
 - Also, in the International Standing Rules, the definition of a “professional educator” is interpreted to include one-to-one instruction, as well as group instruction.
 - We are recommending that our membership broaden their view of acceptable qualifications for a new member in Pi Chapter to include any professional providing educational instruction and services to individuals and/or groups of students/clients/patients. We should interpret a “professional” as an individual with a formal educational background that includes coursework and requirements that qualify them for the position/s they currently hold or have held.

2. **Employed in educational work at the time of her election or has been retired from an educational position no more than two (2) years.**
 - **Again, the new rule includes no requirement for amount of service as a professional educator in advance of the invitation, nor does it eliminate retired educators from the pool of eligible candidates. However, we are recommending that new members not be retired more than 2 years at the time of invitation. They should be up-to-date with innovative teaching methods, new technologies and professional learning opportunities.**
3. **Is a life-long learner; Interested in professional growth opportunities through various venues of professional learning, such as local workshops, state and national conferences, educational travel and pursuing graduate study.**
 - **There is evidence on the individual's resume and in the application that indicates that she is constantly making efforts to improve herself professionally and personally by working toward advanced degrees/certifications, attending seminars/institutes, participating in district/state professional learning sessions, etc.**
4. **Has participated in professional groups/organizations that encouraged personal growth and community service.**
 - **Resume' includes information that indicates that the individual is an active member in professional organizations linked to the person's career field, as well as in her local community (civic organizations and church related activities). The individual has held positions of leadership that indicates a level of performance and dedication that is outstanding, as well as inspiring to others.**
5. **Committed to attending regularly, scheduled chapter meetings. If the member is unable to attend, she will notify the Communications Chair person prior to the meeting.**
 - **Prospective members should be reminded before they are recommended for membership that Pi Chapter expects members to be dedicated to the Society and willing to commit themselves to attending our five (5) chapter meetings.**
6. **Willingness to assume leadership roles and responsibilities. If elected or selected for a leadership role, the member will make efforts to attend meetings beyond the chapter level, including the Leadership Management Seminar sponsored by Zeta State.**
 - **Prospective members should have demonstrated their willingness to accept leadership positions through their past or present participation in professional and civic organizations. This should be identified in the person's resume or the application for recommendation.**
7. **Eligible to recommend new initiates for membership after three (3) years of active membership.**
 - **It takes time for new members to fully understand the mission and purposes of the Society, as well as the chapter rules and officer responsibilities. It is best to give new members time to become involved with training, projects, and activities at the district, state, regional and international levels before identifying prospective members for the Society.**

D. FINANCES

1. **All funds, including those for State and International, shall be sent to the chapter treasurer. She shall then send State and International funds to the Zeta State Treasurer so that a complete record of all funds shall be maintained.**
2. **The Finance Committee shall recommend the dues to be approved by the Executive Board and presented to the membership for approval.**
3. **A sympathy card will be sent to a Pi Chapter member whose husband or child dies. When a member of Pi Chapter, or her spouse, or her child passes away, a \$20 memorial will be sent to Zeta State for the State Scholarship Fund in her or their memory and a card sent to the family telling them of this gift.**
4. **The current President shall be authorized to sign checks in the absence of the treasurer.**

- 5.1 The lunch of a Zeta State President and a gift will be paid by the chapter when she visits the chapter, if funds are available.
- 5.2 Lunch for a guest speaker will be provided by the chapter providing the funds are available from the checking account.
6. The President of Pi Chapter will be given the cost of registration for a district meeting. The President of Pi Chapter will be given the actual expenses, not to exceed \$200.00 for a state convention. If the President attends the Regional or International Delta Kappa Gamma Convention, actual expenses not to exceed \$200.00 will be given, if funds are available.
7. The Pi Chapter Women of Distinction will be reimbursed the cost of the Birthday Luncheon at the State Convention, if funds are available
8. The grant-in-aid will be given to a student who is classified as a junior in college and plans to teach. This grant is rotated among the three counties on an annual basis provided there is a worthy applicant. The applicant may or may not have a special need for financial assistance, but the committee may give special need for financial assistance, but the committee may give special attention to financial need in making a choice between two equally worthy applicants. The amount of the grant shall be \$500.00 (when available) and a minimum of \$750.00 for grant in aid will be retained in the scholarship/grant-in-aid fund at all times. It will be awarded to one person, not split between individuals. In case of a tie, the grant will be rotated among Rankin, Scott, and Simpson Counties. Applications may be secured from the Professional Affairs Chairperson prior to the deadline for applications.
9. If a member of Pi Chapter is selected for a State Scholarship, then Pi Chapter will give a onetime scholarship of \$300.00, if available.
10. Pi Chapter will donate \$1.00 per member annually to the Zeta State Scholarship Fund.
11. Pi Chapter will pay the registration fee for up to two (2) members to attend the Zeta State Leadership Management Seminar, if funds are available.
12. In order to meet Honor Chapter Criteria, we must have 60% of our members in attendance at meetings. Those members attending Zeta State and International meetings will be counted as present. Attendance percentages for each meeting will be based on the total number of active members for the year.

E. OFFICERS

1. The election of chapter officers should be completed by March 1 in order that incoming committee chairpersons may be appointed in time to receive in service before assuming duties.
2. The officers shall be President, First Vice President, Second Vice President, Recording Secretary and Corresponding Secretary. The Treasurer and Parliamentarian shall be appointed in time to receive in-service before assuming duties.
3. A Nominations Committee consisting of three members shall be elected by the membership. One member from Rankin, Scott and Simpson Counties will make up this committee.

F. MEETINGS

There will be five (5) meetings each year.

G. EXECUTIVE BOARD

1. The Board shall consist of the elected Officers, Immediate Past President, Treasurer, Parliamentarian, and the Chairpersons of the standing committees.
2. The Executive Committee shall consist of the Elected Officers, Treasurer, and Parliamentarian.

H. COMMITTEES

1. SOCIETY BUSINESS

- Chapter Rules
- Finance
- Leadership Development
- Membership
- Nominations
- Communications and Publicity

2. SOCIETY MISSION AND PURPOSES

Educational Excellence (EEC)

Legislative (representative)

Music (representative)

Personal Growth and Services (representative)

Professional Affairs (representative)

Research (representative)

World Fellowship (representative)

3. EDUCATION SERVICES

Scholarship

4. SPECIAL COMMITTEES

- **Luncheon**
- **Red Rose Award**
- **Historian**

I. HISTORY

Pi Chapter Historian Chairman will compile the history of the chapter annually.

J. FINES

A member who fails to wear her Delta Kappa Gamma Key to a regular chapter meeting must pay at least \$1.00 to the Chapter Treasurer. Money will be used for a worthy cause.