

THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL TAU STATE EXECUTIVE BOARD MEETING

Crowne Plaza, Brooklyn Center, MN
Design Dreams, Kindle Knowledge, Garner Gladness (This is our quest.)
Saturday, April 20, 2013

President Phyllis VanBuren (Eta) called the Spring Executive Board Meeting of the Delta Kappa Gamma Society International, Tau State, to order on Saturday, April 20, 2013, at 8:13 a.m.

DELTA KAPPA GAMMA SONG—Jewell Mendenhall (Mu)

INSPIRATION—Diane Wippler (Kappa)

The Inspiration was from *The Price of Children* by Roger Knapp. Have children if you wish to be rich; among *many* other things, you'll get more love than your heart can hold and an education in several topics that no college/university education can top.

APPROVAL/ACCEPTANCE OF THE AGENDA—President Phyllis VanBuren (Eta)

The agenda was amended, moving Rosalie's report to after the by-laws report. A motion was made by Cory Peters (Beta Alpha), seconded by Ann Vanvick (Alpha Kappa) to accept the agenda as amended. **MOTION PASSED.**

INTRODUCTION OF INTERNATIONAL GUEST CORLEA PLOWMAN, DELTA KAPPA GAMMA EXECUTIVE DIRECTOR.

ROLL CALL—by Sign-In Sheet

- 0 State Founders
- 9 Past State Presidents
- 5 Officers (Elected and Ex-Officio) and substitutes
- 13 Chapter Presidents (21 Voting)
- 1 Substitutes for Chapter Presidents
- 15 Committee Chairs/Representatives or their substitutes

QUORUM—It was reported by Parliamentarian Jeanette Karjala (Iota) that we had a quorum.

RECORDING SECRETARY'S REPORT—Sally Nyhus (Alpha Omega), Interim

The minutes of the Fall Executive Board Meeting and the Winter Executive Committee Meeting were posted on the website. A motion was made by Mary Snorek (Alpha Meta), seconded by Marj Germscheid (Alpha Omega) to accept the minutes. **MOTION PASSED.**

TREASURER'S REPORT—Dianna Brusven (Alpha Eta)

- a. The report is in the booklet. Dianna emphasized to chapter treasurers that they should disregard a green Minnesota Revenue postcard since we don't make a profit or use gambling proceeds.
- b. Receipts and Disbursements: We began 2013 with a balance of \$58,605.91 and as of February 28, we have \$38,561.31. Approximately \$20,000 was sent to International for our annual dues.
- c. Savings Account: Seven saving accounts were reported; each is solvent, with a total of \$117,795.77.
- d. The 2011 – 2013 Budget and Proposed 2013 – 2015 Budget were presented.
- e. The Speaker's Fund savings account will be eliminated since we have other budgets to pay for speakers and International funds the speakers who go out to state functions. This account is not needed, and \$1790.00 of those monies would be placed into Contingency, and \$2261.67 into Membership/Expansion for revitalization, if the proposed budget is passed (see Column I of Budget for 2013 – 2015).
- f. 2014 will have a U. S. Forum; there is \$500 for members new to the Forum, which is covered under Communications, Line 23, Legislative Seminar.
- g. The expenses for Corresponding Secretary has been moved to the 2nd Vice President's Budget. 1st VP has no expense account.
- h. The Treasurer's Report will be placed on file for audit.

FINANCE COMMITTEE REPORT--Mary Snorek (Alpha Meta)

1. The Finance Committee moved to accept the budget as proposed. (There will not be a motion to increase dues.) **MOTION PASSED and will be sent to the General Meeting for approval.**
2. The Finance Committee moved to retain the unspent funds of the ad hoc committee formed four years ago as CHEERS, and was voted, by this body two years ago, to continue, as part of Tau State activities, to recruit members and to revitalize the current DKG members of Tau State organization. (Clarification: retain the monies, not dispense them from another fund). **MOTION PASSED.**
3. The Finance Committee moved to liquidate the Speakers' Fund that we determined from International is not a required fund for a state organization. (It was determined that this is a change to the budget and needn't be voted on separately, so the motion was withdrawn.)
4. The Finance Committee moved to place monies from the Speakers' Fund into the Contingency Fund. . .
 - a. . . to assist in covering line item expenses that run over and above amounts budgeted, if necessary, due to declining Tau State/chapter membership.
 - b. . . to support as many initiatives as possible, each year, to gain/recruit and retain members at the chapter level.
 - c. . . to support as many initiatives each year as possible to enhance and revitalize Tau State members. **MOTION PASSED.**
5. In order to maintain the Grant-In-Aid at the current level of \$500 per year, to a junior or senior in college majoring Education, the Finance Committee recommends chapter presidents **STRONGLY** encourage each member to donate at least \$1 per year. (This is an announcement and didn't need to be voted on.) Jean Rolle (Alpha Meta) suggested that, when a member dies, the chapter or chapter members make a memorial donation to Grant in-Aid in her name. The deceased would like/love this. Cory Peters (Beta Alpha) clarified that this recommendation is replacing the request that each chapter donate \$20 or \$25, which was unfair to smaller chapters and some chapters which don't have those funds. Some members are giving over and above what the chapter gives, which is wonderful. Grant-in-Aid was, is and will remain a voluntary contribution. Send these gifts to Dianna Brusven with the dues or at any time—whatever works for your chapter. Since it's a donation/gift, don't attach it to dues. May 7 is Teacher's Day. Lots of chapters are meeting in May. What better time to pass the hat for this fund than that day/week. It was pointed out that we have 476 members this year and that the grant is for \$500, so \$1 per member will not cover the grant, especially since not all chapters/members donate.
6. A motion was made by Lois Nordling (Beta Beta), seconded by Susan Stokke (Alpha Theta) that Tau State continue to provide reimbursement funds to chapters sponsoring recruitment receptions in the amount of \$20.00 per event up to 2 receptions per fiscal year, provided funds are available. It was pointed out that the form is easy to fill out and that three chapters have used the funds. Also, a generous gift from a member has increased the funds. **MOTION PASSED.**

PRESIDENT'S REPORT—Phyllis VanBuren (Eta)

The President's report is in the booklet. President Phyllis gave us a big heartfelt "thank you," saying she couldn't have done it by herself these past two years. International rewarded our dreams by giving us a Revitalization Grant to have day-long leadership training and an annual retreat. Although we have accomplished much over the past biennium, there is still work to be done.

1st VICE PRESIDENT'S REPORT—Diane Larson (Beta Alpha)

The 1st Vice-President's report is in the booklet. Diane shared the plan for the 2014 Tau State Conference (April 25 – 27 at the Holiday Inn in Duluth) and thanked the membership for the opportunity to serve as vice-president.

2nd VICE PRESIDENT'S REPORT—Kathy Patton (Beta Beta)

The 2nd Vice-President's report is in the booklet. Kathy outlined recent and this spring's activities.

CORRESPONDING SECRETARY—Carolyn Garven (Eta)

The Corresponding Secretary's report is in the booklet. Carolyn thanked the members for their encouragement and support of her as she assembled reports for meetings, in her role of supporting her Eta sister, Phyllis VanBuren, Tau State President.

REPORTS OF STANDING COMMITTEES

COMMITTEE REPORTS that are not included here are in the convention booklet (red cover).

Actionable: BYLAWS AND STANDING RULES—Jeanette Karjala (Iota)**Bylaws and Standing Rules Project Update****TAU BYLAWS**

ARTICLE I—NAME, Page 1. Section B: Each chapter shall be named by the state organization using Greek letters, Greek words, or a **geographic area**.

ARTICLE II—PURPOSES, Page 1.

New Section A. Vision Statement. **Leading Women Educators Impacting Education Worldwide.**

Section B. Objectives: Add 9. **Encourage chapters to support, financially and professionally, all teachers in the schools in their communities, especially early-career educators, as defined by The Delta Kappa Gamma Society International.**

ARTICLE III—MEMBERSHIP, Page 2. Section A. The membership of Tau State shall be composed of active, reserve, and honorary members. **Members from dissolved chapters wishing to continue membership shall be transferred to Alpha Meta chapter unless they are within thirty (30) miles of an active chapter.** All membership shall be in accordance with the CONSTITUTION, ARTICLE III.

ARTICLE IV—FINANCES, Pages 2-3. Section A. Annual Dues

1. The state annual dues shall be determined by a two-thirds (2/3) vote of the members present at state convention in odd-numbered years, with at least **fifteen (15) days'** notice given.

ARTICLE IV—FINANCES, Pages 2-3. Section B. Financial Controls

1. a. The finance committee shall submit a proposed biennial budget to the members of the state executive board at least **fifteen (15) days** prior to the spring executive board meeting in odd-numbered years.

ARTICLE V—ORGANIZATION, Pages 4-5. Section C. Areas.

1. The chapters of Tau State shall be organized into **areas suitable for the greatest efficiency.**

Tau Bylaws, Article VI, OFFICERS, Page 5. Section A. The **elected** state officers shall be a president, a first vice president, and a recording secretary. A second vice-president and a corresponding secretary are optional. A treasurer shall be appointed and approved by the state executive board. It is desired that the appointed parliamentarian be a member.

Article VI, OFFICERS Pages 5-6. Section C. **New item 4:** The state organization treasurer shall maintain a record of receipts, bills, and bank statements. **Change old Item 4 to 5.**

Section D. Vacancies 1. When a vacancy occurs in the office of president, the first vice-president shall become president [and the second vice-president shall become the first vice-president].

Article VI, OFFICERS, Pages 5-6. Section E. Nominations and Elections

1. Nominations—**Delete Items c & d.** 2. **Election d.** Each voting member shall vote for the **chair of the nominations committee. The elected nominations committee chair shall recruit members from all designated areas of the state.** In case of a tie, a run-off election shall be held the same day.

Article VII--MEETINGS, Pages 7-8. Section A. Convention 1. **[OLD e. Conducting other business which comes before it.] e. arrange leadership training and retreats f. honor achievements of members and present awards and recognition.**

ARTICLE VIII—EXECUTIVE BOARD. Section A. **State Executive Board. Pages 8-10.**

3. Meetings of the state executive board shall be held **two (2) times** each year.

c. The state executive board may meet through electronically mediated communication.

4. A vote by mail or email **and other electronic means** is authorized when necessary.

ARTICLE IX—COMMITTEES, Page 10. **Add: New Section A.**

State organization and chapters may fulfill their constitutional responsibilities by establishing committees as needed.

Change: Section A to Section B.

Article IX—COMMITTEES. Pages 10-14. Section B. State standing councils, committees, and sub-committees shall be:

1. **Leadership Council (Delta)**

2. **Society Business Council (Kappa)**

3. **Communication Council (Gamma)**

4. **Coordinating council includes the chair from each council, a chapter president/leadership team representative from each council, and the Tau State president.**

Section E. Duties of **Councils and Committees**

Article X—ACTIVITIES. Pages 14-16. Section B. Publications

REPORTS OF STANDING COMMITTEES, Cont'd.**BYLAWS AND STANDING RULES, Cont'd.**

1. THE NORTH STAR NEWS shall be published three (3) times each year and sent **electronically to Tau State executive board. Chapter presidents shall forward an electronic copy to chapter members and send a printed copy to chapter members who do not have access to the Web.**
2. A membership directory shall be published **electronically every year.**
3. Tau State BYLAWS and STANDING RULES . . . distributed **electronically every ten (10) years.**

Article XII—AMENDMENTS. Pages 16.

Section A. These bylaws may be amended at the state convention by a two-thirds (2/3) vote, provided notice of proposed amendments shall have been published to members at least **fifteen (15) days** before convening the convention.

Section D. Standing rules may be amended by a majority vote or rescinded by a two-thirds (2/3) vote at any state executive board meeting **and general meeting at a convention. The amendment/s shall be incorporated electronically within the bylaws and standing rules on the Tau State website.**

TAU STANDING RULES:

ARTICLE VI--OFFICERS. **P. 7-8.**

1. **State President. Item d.** The president shall approve arrangements for the fall state executive board meeting The first vice-president makes arrangements and send the reservation form at least three weeks prior to the fall executive board meeting. The winter state executive board meeting is an electronic meeting of the executive committee, parliamentarian, and treasurer.

ARTICLE VI, OFFICERS. **P. 8.**

1. **State President. Item e.** A limited number of printed agendas shall be available at meetings.

g. The president shall send an email to all members of the executive board.

i. The president shall appoint a past-president liaison to send birthday greetings to past state presidents.

ARTICLE VI, OFFICERS. **P. 9.**

J. old i 3). The president shall **arrange for the Tau State editor to review** the schedule of events and registration form for the state convention/ conference. These items are conveyed through the North Star News, emails, chapter presidents, and executive board minutes.

J. old i 3). The president shall arrange for the convention/ conference program book contents and approve the format **one month prior to the state convention/ conference.**

ARTICLE VI, OFFICERS. **P. 9. J. old i 5). d.** The president **or designee** shall **select the . . . event.**

J. old i 5). **e.** The president, **in cooperation with the program committee chair, shall be responsible . . .**

J. old i 5). **h.** The **president with the leadership development committee chair shall conduct a transitional training meeting of out-going and incoming officers and chairs prior to August 15.**

ARTICLE VI, OFFICERS. **P. 11-12. J. 4). old (b).** Memorials.

The president shall appoint **the committee chair(s) on the conventions/conferences com- mittee . . . The committee chair/s shall . . .**

J. 6). old (d). (i). Arrange for the change of names at the **bank with the accounts of each biennium, by . . .**

J. 6). old (d). (ii). Place . . . from her biennium **to the Historical Society.**

ARTICLE VI, OFFICERS. **P. 12.**

J. 6). old (d). (iii). Pass . . . **three-volume set . .**

J. 6). old (d). (v.). **Purchase a state president's pin from Tau State funds for presentation at the end of the first year of the biennium. She shall also purchase an international president's pin if the international president is a member of Tau State. These purchases are reimbursed by the Tau State treasurer.**

ARTICLE VI. OFFICERS. **P. 12-19.**

[Duties of the officers are updated to reflect current practice. See online document for more information.]

ARTICLE X--ACTIVITIES. **P. 27-33**

Section A. **Item 5. A voucher shall be prepared authorizing the treasurer to pay for the award winner's and one guest's meals.**

Section B. Publications. *[Are updated to reflect current practice.]*

Section C. **Item 1. e. A voucher shall be prepared authorizing the treasurer to pay for the award winner's and one guest's meals.**

Section C. **Item 4. a.** Nominations may be in two categories: children's books and adult books. **The author will receive an honorarium that will be determined based upon the budget. The award will be presented to authors of books for adult readers in even-numbered years and to authors of books for younger readers in odd-numbered years.** Criteria for the selection of the author and her publication shall be: . . .

Section C. **Item 4. d. 2).** The autographing session

REPORTS OF STANDING COMMITTEES, Cont'd.**BYLAWS AND STANDING RULES, Cont'd.**

b. Sufficient time shall be allowed so that members can **go back after intervening workshops and/or convention sessions to purchase books.** Only the person selected for the award shall sell her book.

ARTICLE XIII--DISSOLUTION P. 33

Section B. Procedure. Item 4. The chapter's request for dissolution shall be presented for action at the earliest scheduled state executive board meeting. Only the Tau State executive board at a regular state executive board meeting can dissolve a chapter. **The executive committee may act for the executive board when a regular executive board meeting will not occur for several months.**

Most of the changes are to reflect practices we have been doing already. Some changes are because we do so much business electronically now; others are to bring us into alignment with amendments from International.

A motion was made by Jean Rolle (Alpha Meta) and the Committee that all the changes proposed be recommended *en bloc* at the General membership meeting. **MOTION PASSED**

Thank you from Jeanette to all the people who helped formulate and proof-read the document.

Actionable: NOMINATIONS—SALLY NYHUS (ALPHA OMEGA)

The Nominations Report is in the booklet. It was decided to eliminate the position of corresponding secretary and to divide her duties among the 1st and 2nd vice-presidents' duties. As of this morning, we have no one nominated for recording secretary. Corlea Plowman, our International Guest, explained that we must stop the convention and wait; that we cannot move forward until someone steps forward. Michelle Dahlby (Mu) will put her name forward for recording secretary.

UNFINISHED BUSINESS

Speaker's Fund (see **Treasurer's Report, Item e.**)

NEW BUSINESS

"It's in the Bag" suggestions on using Tau State proceeds from the silent auction this weekend.

1. Use at least ½ that money for Grant-in Aid.
2. Use all for Grant-in Aid.
3. Honor another school and one district. (We have honored one school and one district in other years).
 - a. Robbie Johnson (Sigma) : The idea was to help early career educators. Let's leave it up to the three chapters organizing this convention to decide where the funds in their school districts go.
 - b. Diane Wippler (Kappa): We gave money to schools in Brooklyn Center, and we've committed the money to another school. We need to honor what we set out to do. Perhaps we need to open our purses for Grant-in-Aid and Golden Gift.
4. Use it for an International Golden Gift donation at International.

A motion was made by Jean Rolle (Alpha Meta), seconded by Delores Fletcher (Beta Beta) that all monies collected during this convention for "It's in the Bag" go to the Palmer Lake Elementary School. **MOTION PASSED.**

Kathy Patton (Beta Beta) and Jean Rolle (Alpha Meta) will work with Dr. Jean Knaack (Sigma) to collect monies at this convention for GiA.

Two Chapter Leaders needed. Monday, July 1, 2013, is the deadline for attending the Regional Conference in Cheyenne, WY. Phyllis needs to appoint/recruit 2 chapter members to attend workshop on strengthening membership. Let her know if you are going and would like to attend the workshop.

Strategic Action Plan reports need to be returned to President Phyllis by June 1. Please make comments on what chapters have done in areas chapters were responsible for.

ANNOUNCEMENTS/GOOD NEWS

Congratulations to Jill Rost (Beta Beta) for her Cornet Professional Development Award which goes toward earning her Yoga Calm certification. Phyllis will be heading to Mexico to be the International Speaker at Baja California's convention.

ANNOUNCEMENTS/GOOD NEWS, *Cont'd.*

Kathy Patton: The summer retreat will be a time for reflection, networking, and listening to expertise within our membership. Stephanie Martin-Dustrud (Beta Beta) will do sessions on women and power. Jill Rost (Beta Beta) will conduct a class on using Yoga Calm with school children, and there will be sessions on growing chapter membership.

Thanks to Rosalie Huston for accepting by e-mail and printing all the reports for a beautiful booklet.

ADJOURNMENT

A motion was made by Robbie Johnson (Sigma) and Dianne Wippler (Kappa) to adjourn. President Phyllis VanBuren (Eta) declared the meeting adjourned at 9:43 a.m.

CALENDAR OF EVENTS

Wednesday, July 31 – Saturday, August 3, Northwest Regional Conference, Cheyenne, WY

Saturday, October 5, Time and place to be determined

Tau State Executive Board Meeting

Sally L. Nyhus
Recording Secretary Pro Tem

Phyllis VanBuren
Tau State President