

## **THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL TAU STATE EXECUTIVE BOARD MEETING**

Warner Lake Nature Center, Clearwater, MN

Saturday, October 1, 2011

**President Dr. Phyllis VanBuren (Eta) called the Fall Executive Board Meeting of the Delta Kappa Gamma Society International, Tau State, to order on Saturday, October 1, 2011 at 9:33 a.m.**

### **DELTA KAPPA GAMMA SONG—Jewell Mendenhall (Mu)**

We sang the Delta Kappa Gamma Song to begin the meeting.

### **INSPIRATION—Robbie Johnson (Sigma)**

Life experiences of students entering postsecondary education in 2011 and their viewpoints.

### **FOUNDING OF ALPHA META CHAPTER**

Five of the sixteen chapter founders were present: Diana Brusven, Dr. Joan Buckley, Arlene Matson, Jean Rolle, and Mary Snorek. Each signed the founding document for the chapter.

### **APPROVAL/ACCEPTANCE OF THE AGENDA—President Phyllis VanBuren (Eta)**

Additions were made to the agenda:

- Legislative Seminar
- Membership Update
- Grant in Aid

A motion was made by Mary Snorek (Alpha Meta), seconded by Diane Rauschenfels (Kappa) to accept the agenda as amended. **MOTION PASSED.**

### **ROLL CALL—Ellen Delaney (Alpha Nu), Recording Secretary**

Sign in is completed by using the registration sheets members sign as they arrive to the meeting. A summary of attendance is as follows:

- 0 State Founders
- 8 Past State Presidents
- 8 Officers (Elected and Ex-Officio)
- 13 Chapter Presidents (Voting)
- 2 Substitutes for Chapter Presidents
- 19 Committee Chairs/Representatives or their substitutes

### **Members present:**

Margaret Arney, Dianna Brusven, Michelle Dahlby, Ellen Delaney, Sandi Ekstam, Carolyn Garvin, Ann Harnden, Laurie Huston, Rosalie Huston, Karen Hyers, Robbie Johnson, Jeanette Karjala, Jeanne Lockner, Arlene Matson, Jewell Mendenhall, Nancy Moore, Sally Nyhus, Kathryn Patton, Cory Peters, Carol Quail, Diane Rauschenfels, Judy Rohde, Jean Rolle, Linda Simonson, Mary Snorek, Carole, Stockson, Sue Stokke, Myrna Strand, Lorraine Traut, Cely Turch, Phyllis VanBuren, Nancy Welken, Barbara Whiting, Diane Wippler

**Guest present:** Pat Peterson

### **RECORDING SECRETARY'S REPORT— Ellen Delaney (Alpha Nu)**

There was a motion to approve the minutes from the Spring meeting; moved by Jeanette Karjala (Iota) and seconded by Dianna Brusven (Alpha Meta)

### **TREASURER'S REPORT—Dianna Brusven (Alpha Meta)**

Dianna Brusven presented all of the spreadsheets for the various reports. The audit of the budget was completed in August.

There was a motion to accept the audit of treasurer's books; moved by Nancy Moore (Iota) and seconded by Rosalie Huston (Alpha Rho). **MOTION PASSED.**

There was a motion to retain the remaining \$3939.03 to continue the CHEERS committee to assist chapters to remain solvent; moved by Cory Peters (Beta Alpha) and seconded by Michelle Dahlby (Mu). **MOTION PASSED.**

**PRESIDENT'S REPORT— Phyllis VanBuren (Eta)**

Phyllis VanBuren reported on the leadership training that she attended at the NW regional conference in Edmonton, Alberta, Canada. This will serve as the model for leadership training to be provided by Tau State next spring after chapter elections. She has enjoyed a few chapter visits and looks forward to visiting all chapters this year. Phyllis announced Tau State's project and promised to explain it under new business.

**FIRST VICE PRESIDENT'S REPORT—Diane Larson (Beta Alpha)**

Diane Larson attended the Edmonton Conference. Her role as First Vice President includes programs for the meetings. She appreciates the support from our members. She welcomes any suggestions from the membership for her role this biennium.

**SECOND VICE PRESIDENT'S REPORT – Kathryn Patton (Beta Beta)**

Kathy is excited about taking on this new role in the organization. She will be working with the special projects this year and special initiatives.

**CORRESPONDING SECRETARY REPORT—Carolyn Garven (Eta)**

Tau State sent cards for life events to: Dr. Joan Buckley (Alpha Meta), Myrna Strand (Alpha Nu), Ruth Ranum (Sigma), Gloria (Sigma) Haslund's family, Kathy Patton (Beta Beta), and Ellen Delaney (Alpha Nu). Dr. Joan Buckley sent a card thanking Delta Kappa Gamma for their support, cards and gifts at the time of the flood.

**REPORTS OF STANDING COMMITTEES**

**By-Laws and Standing Rules Project Update – Jeanette Karjala (Iota) and committee**

The members of the committee include: Dianna Brusven (Alpha Meta), Delores Fletcher (Alpha Meta), Ann Harnden (Alpha Kappa), Jeanette Karjala (Iota), Jean Rolle (Alpha Meta), Mary Snorek (Alpha Meta), and Lorraine Traut (Eta). The proposed changes to the Tau State By-Laws and Standing Rules were distributed to the membership. Each recommendation was presented and questions were answered by members of the committee.

The committee moved to accept the revisions to the Tau State Bylaws. **MOTION PASSED.**

The committee moved to accept the revisions to the Tau State Standing Rules. **MOTION PASSED.**

**Leadership Training – Barbara Whiting (Beta Beta)**

There will be a leadership training day for all new officers next spring at the district offices of Anoka-Hennepin Schools. All new officers will be invited to this training.

There are brochures available to assist in recruiting and spreading the word about Delta Kappa Gamma. There are also two brochures available with CDs for orientation of new members at a cost of \$5.

**Conference 2014 – Diane Rauschenfels (Kappa)**

The conference planning committee from Delta, Kappa, and Gamma Chapters is looking at three sites for our spring conference in 2014. The dates proposed are April 25-27, 2014. The sites being considered are the Inn on Lake Superior, the Holiday Inn, and the Black Bear Casino Resort. Send any feedback on these sites to Diane.

**Webmaster & Technology - Laurie Huston (Alpha Rho)**

State and International Websites – International website has some good improvements and it has wonderful resources available. Please check out the new updated website. If you are looking for an electronic version of a form on our state website, please contact Laurie to get the correct form.

Permission sheets for posting to Website – Our state website is an open forum, so we must be careful about posting information on the website.

New cool tool - If you would like to watch youtube videos without the ads, you can go to a website, follow the directions, and have the tools to do this work: <http://viewpure.com>

**Directory and Database Services** – Rosalie Huston (Alpha Rho)

It is time for the chapter audit. This will update all information for the database before producing the directory. Rosalie will be sending the audit to chapter presidents electronically. If the chapter audit is a hard copy, please print the edits. This process will update all of the chapter officers and committee members. The deadline for this process is December 1. The directory may be distributed electronically in February as a cost-saving measure. Please send new member forms to Rosalie. It has important information that is not found in audit forms. Please ask the chapter membership chair to send all new membership information. Rosalie also needs to receive the Necrology Reports. We use this information to acknowledge the loss at the spring conference. Email changes need to be updated to be sure that all the information reaches the members. It is recommended that members using school accounts for email should consider getting a free account from a service like Google, Hotmail, or Yahoo. Printing costs for the directory have been challenging.

The committee moves that for the next two years we electronically distribute the directory. **MOTION PASSED.**

**Tau State Outstanding Service Award** – Cory Peters (Beta Alpha)

Find the form for nominations on the state website. Please note there are conditions for nominating someone. The forms are due on January 15, 2012.

**US Forum** – Cory Peters (Beta Alpha)

There are links to the US Forum on the website. There are amazing opportunities at the National Legislative Seminar for meeting with legislators, visiting the White House, and looking at government. There is a grant available to support new attendees to the Seminar in the amount of \$500.

**Music** – Jewell Mendenhall (Mu)

The Possible Dream – an adaptation by Leigh-Mendenhall of the Impossible Dream to honor the new biennium led by Dr. Phyllis VanBuren (Eta).

**Finance** – Mary Snorek (Alpha Meta)**Editor** – Robbie Johnson (Sigma)

There are free materials for Communications Chairs. Deadline for the NorthStar is October 15, 2011.

**Professional Affairs** – Joanne Lockner (Beta Alpha)

The deadline for the Grant in Aid is a January 15.

**Program Chair** – Diane Wippler (Kappa)

Diane is working with the conference committee to plan the 2012 conference. She will be communicating with program chairs in the chapters to get copies of their chapter programs this year.

**Legislation** – Judy Rohde (Sigma)

Chapter presidents completed the form that is being sent around so Judy can gather the Legislative Chairs in each chapter. Judy reminds us there will be 114 levies in the upcoming November elections with half of them being renewals of current levies.

**Past Presidents' Liaison** – Jeanne Rolle (Alpha Meta)

One of our past presidents, Gloria Haslund, passed away on September 18 and was a member of the Sigma Chapter. You can find her obituary through the St. Paul Pioneer Press online.

**Bernice Gestie Scholarship** – Arceli Turch (Delta)

This is the year for awarding the scholarship! Cely is sending information and application forms to postsecondary institutions in MN. She is also recruiting members to serve on the screening committee.

**Historian** – Myrna Strand (Alpha Nu)

We keep our artifacts at the MN Historical Society. We used those for celebrations last year. Some of our past presidents have created a scrapbook of their experiences as president. These were particularly interesting.

**Nominations** – Sally Nyhus (Alpha Omega)

We need two more people on the Nominations Committee by next fall.

**Jeannette Fair Book Award** – Cory Peters (Beta Alpha) substituting for the committee chair

The book nomination form is on the website. The deadline is November 15. The committee will be reading all of the books. They will read all the books and select a winner which will be presented at our spring conference.

**NETWORKING** – Carol Quail (Pi) We focused on the theme of designing dreams for our children, grandchildren and our school children. We will do the activity during lunch.

**NEW BUSINESS****STATE PROJECT – IT IS IN THE BAG!!**

President Phyllis VanBuren (Eta) recommends that we support new teachers, male and female, in the first three years of teaching. We can do this in any way it will help our new teachers. Keep track at the chapter level the hours, money, and resources for supporting our new teachers. We will combine those amounts to publicize the work of our key women educators in supporting

**COUNCIL MEETING NOTES****DELTA Council (Leadership)**

**Members:** Joanne Lockner (Chair), Phyllis VanBuren, Diane Larson, Diane Wippler, Jewell Mendenhall, Barb Whiting, Lorraine Traut, Jeanne Rolle, Michelle Dahlby, Linda Simonson, Nancy Moore, Ann Vanvick

**1) How might Tau State work to gain new members? To retain current members? To regain former members?**

- Place the CD on the website, use the brochures
- Barb will write a NorthStar article
- To increase members: March – basket of goodies in each building and brochures; April – Invite potential members attend meeting and dinner; May Initiation
- Small grants to early educators – use instead of grant-in-aid
- Phyllis will try to obtain a copy of the form used by Eta Chapter in awarding special projects to educators
- Diane described Beta Alpha's Leadership Team

**2) Tau State Project: "It's in the Bag"**

**a. How will chapters support early career educators? How might your chapter embrace the project?**

- People who still work in schools, recruit young teachers
- One on one works
- Adopt a building, district to support – financial, encouragement
- Personal contact, notes, etc.
- Purchase supplies for a teacher

**b. How will you identify early career educators in your area schools/districts?**

- Newspaper
- Contact principal
- New teacher orientation
- Contact union

**c. What fund raising projects do you suggest as a model for other chapters?**

- Silent auction
- Grab bag - \$1.00 to brag about something
- Put money in a birthday card – money for DKG – each member takes a card home

**d. How could you involve more members of the community in the project?**

- Solicit contributions
- Retired teachers
- Partner with other organizations – AAUW

**3) What other goals should Tau State consider for 2011-12? For the biennium?**

- Work with efforts to strengthen chapters through membership and leadership initiatives funded by monies remaining from CHEERS
- Focus on getting younger teachers

- Encourage members to go beyond chapter meetings: get involved at state level, attend conferences and conventions

#### **KAPPA Council (Society Business)**

**Members:** Kathy Patton (Chair), Dianna Brusven, Mary Snorek, Jeannette Karjala, Marge Bates, Rosalie Huston, Cory Peters, Myrna Strand, Diane Rauschenfels, Sally Nyhus

- 1) **How might Tau State work to gain new members? To retain current members? To regain former members?**
  - Barb Whiting's CDs and folder
  - More members attending regional and state meetings. Supplement for folks who've never attended
  - Skype members in A2, et. Al.
  - Changing meeting dates – i.e. July & August rather than January & February
  - Buy goodies for New Teacher Workshop (set up Tau State materials)
  - Diane November 7 Proctor, Leadership Meeting
  - Personally invite back members who've dropped out; help with dues
- 2) **Tau State Project: "It's in the Bag"**
  - a. **How will chapters support early career educators? How might your chapter embrace the project?**
    - Sponsoring Teacher Preparation Assessment: Invite student teachers & cooperating teachers – have handouts and kiosks
    - Stipend for first year teacher for room supplies
    - Early childhood teachers – collecting books for them
  - b. **How will you identify early career educators in your area schools/districts?**
    - Local papers have new teacher names
    - Board minutes list new teachers – change grade level
  - c. **What fund raising projects do you suggest as a model for other chapters?**
    - Reading on the Mall – involving others in the community (firemen, etc.)
    - Give them Yonker's books
    - Perkin's pies
    - Auction
    - Take bulletin board materials (collecting teacher supplies)
  - d. **How could you involve more members of the community in the project?**
- 3) **What other goals should Tau State consider for 2011-12? For the biennium?**
  - To improve our image – PR
  - Partner with other Women's organizations, State, Phi Delta Kappa, AAUW, ADK, PEO, Education Minnesota partner with AAUW booth (\$350)
  - Communication/Legislation

#### **GAMMA Council (Communications)**

**Members:** Robbie Johnson (Chair), Ellen Delaney, Carolyn Garvin, Laurie Huston, Celi Turch, Judy Rohde, Carol Quail, Marcia Essman, Ann Harndon

- 1) **How might Tau State work to gain new members? To retain current members? To regain former members?**
  - Newly retired teachers – reach out to them
  - Connect personally – invite them as guests to a meeting
  - Change program to meet needs of young teachers yet meet needs of retired members
  - When something interesting on the program comes up, personally invite a new member
  - Old members who have dropped, send a personal note to reinstate
  - Have a dinner and invite possible new members, show CD – etc.
  - Catered dinner
  - Send program out to former members and invite them back
  - Assign a "buddy" to a new member who mentors the new member
  - Have an interesting program that will attract younger members
  - Try to interest current members in volunteering in new teachers' classrooms
  - Stress to the young teachers the things that have changed, especially the scholarships
  - More local publicity
  - Challenge retired members to find a local teacher to volunteer with

- 2) **Tau State Project: “It’s in the Bag”**
- a. **How will chapters support early career educators? How might your chapter embrace the project?**
    - County Red Cross donations brought to each meeting
    - Knitters with Seniors Groups to knit mittens for kids
    - Ring bells for Salvation Army
    - Battered women’s shelter connections – donations, meals, kids’ help
    - Monthly projects – birthday bag donated to the Food Shelf
    - Buy school supplies in August and disperse them to the schools
    - Donate new clothing and hygiene products to Boys/Girls programs
    - Get a contact who knows the needy families and homeless kids
    - Food backpack programs for needy students
  - b. **How will you identify early career educators in your area schools/districts?**
    - Human Resources Office
    - Mentors & service new teachers – help them!
    - Target educators in their early 40s, not new teachers
  - c. **What fund raising projects do you suggest as a model for other chapters?**
  - d. **How could you involve more members of the community in the project?**
- 3) **What other goals should Tau State consider for 2011-12? For the biennium?**
- In two years, our membership is up by 33% - the key is diligence; call people to get them to a meeting
  - Value our chapters and keep in contact with them
  - Encourage retired members to come of their “cluster groups” and encourage other members

#### **Nominations for International**

There was a motion that Tau State support the nomination of Barbara Whiting (Beta Beta) for the international representative at large position. Her name has been submitted to the international nominating committee; moved by Diane Larson (Beta Alpha) and seconded by Cory Peters (Beta Alpha). **MOTION PASSED.**

There was a motion that Tau State support the nomination of Robbie Johnson (Sigma) for NW Regional Director; moved by Diane Rauschenfels (Kappa) and seconded by Ellen Delaney (Alpha Nu). **MOTION PASSED.**

#### **Grant in Aid**

There was a motion that chapters pay one dollar per member toward the grant-in-aid rather than the flat \$20.00 per chapter. This would make it more equal since some chapters do not have 20 members. The motion was made by Jeanne Lockner (Beta Alpha) and seconded by Ellen Delaney (Alpha Nu). **MOTION WITHDRAWN.**

Discussion focused on the inequity of the plan for chapters, regardless of size, contribute \$20. It may be preferable to recommend that each member contribute \$1.

#### **Reimbursements for Mileage**

It was moved that all Chapter Presidents receive the full 20 cents per mile in mileage for Executive Board meetings and eliminate the prior tiered system. Moved by Cory Peters (Beta Alpha) and seconded by Jean Rolle (Alpha Meta). **MOTION PASSED.**

#### **CELEBRATIONS**

##### **Tau State Conference – April 20-22, 2012**

Sue Stokke and Pat Peterson did a reading to encourage us to attend the conference this spring. If one is great, two is greater! Bring a sister or a carload, to the Spring Conference!

Barb Whiting shared that a flier was distributed to all members of the Executive Board for the Conference. Please share this information with your chapter. You can find the flier on the website. We also had a drawing for a half-price conference attendee for someone who did not attend the conference last year from these chapters: Sigma, Alpha Kappa, Iota, Alpha Rho, Alpha Meta, Eta, Alpha Pi, Alpha Nu, Alpha Gamma, and Nu. These were gifts from Beta Beta and Beta Theta, hosts of the conference.

**Delta Kappa Gamma International Convention in New York – July 24-28 , 2012**

We watched a DVD from International with highlights for the next International Convention.

**ANNOUNCEMENTS**

Chapter Treasurer's Filing of E-990 IRS Form (July 1, 2010 – June 30, 2011) by November 15, 2011

**Legislative Seminar**

We have at least two members who are interested in attending the Legislative Seminar. There will be an article in the NorthStar News written by Cory Peters (Alpha Beta) to invite interested members to send a letter to the president by December 1, if members are interested in attending. The letters will be reviewed and the Executive Committee will follow up. In addition, there is funding for attendance through Delta Kappa Gamma International Cornet Professional Development awards.

**Go To Meeting**

This service is available for all committee chairs for electronic meetings. We can use this service to avoid travel for committee meetings.

**Good News**

President VanBuren shared details regarding the good news announcements included in the agenda.

**Upcoming Deadlines**

There was clarification of the deadlines – some reports need to go to additional people: Necrology also goes to the membership chair, Marge Bates and the Database Manager, Rosalie Huston. NorthStar News articles are sent to Editor, Robbie Johnson.

**Thank You**

The location was perfect for the fall. The food and volunteer kitchen crew were appreciated. This was a great first meeting for the biennium.

**ADJOURNMENT**

Move to adjourn the meeting by Robbie Johnson (Sigma) and seconded by Karen Hyers (Sigma). President Phyllis VanBuren (Eta) declared the meeting adjourned at 2:07 p.m.

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**Ellen Delaney**  
**Recording Secretary**

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**Phyllis VanBuren**  
**Tau State President**