



To: Chapter Women in the Arts Chairs
From: Sue Dion, Lambda State Women in the Arts Chair
Date: August 2011

Dear Chapter Women in the Arts Chairs,

Welcome to the Women in the Arts and thank you for accepting to serve as Chapter Chair for Women in the Arts. Your position is important to the vital workings of the Lambda State Women in the Arts Committee.

The Lambda State Women in the Arts Committee has the charge of the Creative Arts Retreat each year, running the Art Mart at State Convention in even numbered years, displaying the Literary Arts Recognition Program at the State Convention in odd numbered years, and the pleasure of awarding the M. Josephine O'Neil Arts Award at the State Convention in odd numbered years.

Please make yourself familiar with these events and make them known to your chapter members along with dates of the events, what is needed for each event, where forms can be obtained or pass out forms directly. Promote creativity in your chapter by planning programs involving the arts. A make it take it session at a chapter meeting makes a great social occasion and produces a product to donate for the Art Mart or to sell at the Chapter Bazaar.

- The Creative Arts Retreat is held each year at Lowden State Park, Lorado Taft Campus, in Oregon, IL, during the Columbus Day weekend. This year it is October 7-9, 2011. Registration forms will be available online, in your packet, and in the Newscaster. No specific skills are needed to attend. It is a really fun weekend with a chance to meet other DKG members and get some great ideas. Please encourage your members to attend the 32nd annual retreat!
- The 2012 Lambda State Convention will feature the Art Mart. Chapters are encouraged to donate items, usually handmade by the members of the chapter with a creative, innovative focus. Popular items include cards, stationary, DKG items, shirts, quilt items, fabric roses, scrapbook pages, small items participants can share with their chapters, bead jewelry, and crochet necklaces. The Lambda State Women in the Arts Committee handles all the sales so convention participants can enjoy shopping and attending convention workshops! **All proceeds go to fund the M. Josephine O'Neil Arts Award.**
- The M. Josephine O'Neil Arts Award will be given at the 2013 State Convention. It is available to young women who are in or will be in their junior year of college. They must be studying in the visual arts, music, drama, dance, or the literary arts. Chapters can download the form from the Lambda State web site or request one from the Women in the Arts Chair, Sue Dion, at sddion56@gmail.com. The applicants will need time to fill out the application which requires written recommendations, transcripts of grades slides, tapes, videos, etc. Applicants must be recommended by a chapter. The deadline is February 1st. Please pass this information on to your chapter.
- The display of the Literary Arts Recognition Program will be held at the 2013 State Convention. Chapters will select one writing sample for each grade level K-12. These will be displayed at the State convention. Each student will receive a certificate and a ribbon for their outstanding contribution. Applications and release forms may be obtained from the Lambda state web site.

Attached is a list of duties as Chapter Chair for Women in the Arts. Thank you for all you do!! The Women in the Arts State Committee counts on you to be our link to the chapter members. Hope to see you in October at the Creative Arts Retreat.

Sincerely,

Sue Dion, Women in the Arts Chair
sddion56@gmail.com

This list may help with your duties:

May, June, July, August, and September (every year) – Inspire your chapter members to attend the **October Creative Arts Retreat**. Encourage members to present a workshop. Let members know where registration forms can be obtained or have them available at your chapter meetings. Remind members to have registrations in by the deadline.

June, July, and August (every year) – Be involved with chapter program planning. Offer to present a program involving the arts or plan a program incorporating the arts during the upcoming chapter year.

September (every year) – Remind Chapter members of the date registration forms need to be returned for the **Creative Arts Retreat** usually mid September).

September (odd numbered years) – Begin preparations for **Art Mart**. Art Mart is held at the Lambda State Convention in the even numbered years to fund the M. Josephine O'Neil Arts Award (next one is 2012).

**** Chapter Bazaar where chapters sell items and keep 75% of their sales with 25% going to the Lambda State Fund of their choice. This event happens in the odd numbered years. The next Chapter Bazaar will be at the 2013 Lambda State Convention.*

September, October, November (even numbered years) – Begin preparations for chapter involvement in the **Literary Arts Recognition Program**. Discuss at your chapter meetings how you intend to collect samples to send to the State Convention for display. The Literary Arts display is held at the Lambda State Convention during odd numbered years (next will be 2013).

October (every year) – Attend the **Creative Arts Retreat!** Have great fun and share the experience with your chapter.

October, November, December, (even numbered years) – Begin the selection process for qualified candidates for the **M. Josephine O'Neil Arts Award**. Discuss at your chapter meetings.

February 1st (odd numbered years) – deadline for applications for the **M. Josephine O'Neil Arts Award**. The award will be presented to the recipient(s) at Lambda State Convention in odd numbered years (next will be 2013).

March 1st (odd numbered years) – The letter of chapter intent to participate in the **Literary Arts Recognition** program is due.

April (every year) – Attend the **Lambda State Convention**.
Take items to the **Art Mart** (even years), shop, and pick up unsold items.
Take items for the **Literary Arts Recognition Program** (odd years)

May (odd numbered years) – prepare your files to pass on to the incoming Women in the Arts Chair. Stay committed and involved with the Arts!

Sue Dion, Lambda State Wmen in the Arts Chair.