



ANNUAL REPORTS 2022-2023

Dr. Joan Róg, ILSO President



Annual Reports of ILSO 2022-2023

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**# 1 Annual Report of the Illinois State Organization President
2022-2023**

I. Goals Established

- A. Perform the duties of the office; participate at events and functions specified for the office
- B. Review the Mission and Vision objectives and goals for the 2022-2023 *DKG Illinois State Organization Strategic Action Plan for Renewal*
- C. Assist committees to work in partnership to create programs and events for all members utilizing the 2022-2023 *DKG Illinois State Organization Strategic Action Plan for Renewal*
- D. Review dates of appoint for positions on the Finance and Scholarship committees
- E. Monitor ILSO deposits, expenditures, and investments for financial accountability and sustainability
- F. Collaborate with the ILSO treasurer on a need-to-know basis
- G. Revise and bring up to date information on the ILSO website
- H. Promote use of technology to stay connected with members; encourage chapters to hold in-person meetings to serve all members
- I. Respond to concerns and issues from members
- J. Continue to communicate with ILSO Executive Board members electronically and via USPS mail
- K. Acknowledge and support chapters and councils that mentor undergraduate and Masters students whose career path is Education; induct Early Career Educators
- L. Endorse and encourage appropriate educational programs that provide Professional Development credits to all members of ILSO
- M. Examine possible changes to ILSO Standing Rules for each committee
- N. Review possible changes in the ILSO state meeting venue to meet the needs of all members
- O. Discuss the financial impact and social ramifications of changing the format ILSO assemblies for state convention; General Business meetings
- P. Set up and manage the Executive Board Meeting of September 17, 2022, Bloomington, IL
- Q. Support and plan the ILSO State Convention, April 21-23, Oak Brook, IL
- R. Take part in the March 2 & 3, 2023, Teach to Lead Summit in Normal, IL. Continue to work on the goals initiated for the ad hoc committee to gain and retain members; build a new and improved website
- S. Assist with the formation of the program for the June 3, Transition for ILSO Officers and Committee Chairs, Springfield, IL
- T. Call and chair an Executive Committee meeting when necessary

II. Implementation of Goals

- A. Became acquainted with the responsibilities of the office; attended events and functions specified for the office
- B. Revised the Mission and Vision goals and objectives for the 2022-2023 *DKG Illinois State Organization Strategic Action Plan for Renewal*

- C. Assisted committees to work in partnership to create programs and events for all members guided by the *2022-2023 DKG Illinois State Organization Strategic Action Plan for Renewal*
- D. Renewed dates of appointment for positions on the Finance and Scholarship committees
- E. Monitored ILSO deposits, expenditures, and investments for financial accountability and sustainability
- F. Collaborated with the ILSO treasurer on a need-to-know basis
- G. Revised and brought up to date data, forms, and reports on the ILSO website
- H. Increased use of technology to stay connected with ILSO members; encouraged chapters to hold in-person meetings to serve all members
- I. Replied to concerns and issues from members
- J. Maintained communication with ILSO Executive Board members electronically and via USPS mail
- K. Recognized chapters and councils that support and mentor undergraduate and Masters students whose career path is Education; induct Early Career Educators
- L. Approved and supported appropriate programs that provide Professional Development credits for ILSO members
- M. Considered changes to ILSO Standing Rules for many committees
- N. Discussed possible changes in the ILSO state meeting venue to meet the needs of all members
- O. Discussed the financial impact and social ramifications of changing the format ILSO assemblies for State convention, General Business meetings
- P. Chaired the ILSO Executive Board meeting, September 17, 2022, Bloomington, IL
- Q. Collaborated in planning the ILSO Convention; presided over the General Business and Executive Board Meetings, April 21-23, ILSO State Convention, Oak Brook, IL
- R. Participated in the Teach to Lead Summit as a member of the ILSO team, Normal, IL March 2-3, 2023; reviewed and revised goals for the Ad Hoc committee using the Teach to Lead Logic Model
- S. Assisted with the planning of the June 3, Training for ILSO Officers and Committee Chairs, Springfield, IL
- T. Convened an Executive Committee Meeting on January 11, 2023 to approve the acceptance \$1,790.00 donated at the September 17 Executive Board meeting; and approved the acceptance of an anonymous donation of \$10,000.00 for the new ILSO website. Initiated a discussion to dissolve Beta Eta & Alpha Epsilon Chapters; reviewed programs for the April 2023 ILSO convention

III. Recommendations

- A. Re-examine and renew annually the *DKG Illinois State Organization Strategic Action Plan for Renewal*; encourage all committee chairs and chapters to utilize the goals and objectives listed
- B. Continue to encourage chapters and councils assisting undergraduate students and women educators by offering chapter Grants, and Grant in Aid funding
- C. Encourage all committees to collaborate to expand and strengthen members across the state

- D. Work in partnership with the ILSO treasurer to maintain accountability and sustainability of ILSO funds
- E. Promote ILSO Scholarships, Special Study Stipends and the ILSO Iwert Scholarship for all members
- F. Continue to use Zoom meetings to stay in touch with members who use electronic devices; encourage chapters to hold in-person meetings to serve all members
- G. Continue to communicate with Executive Board members on a monthly basis
- H. Finalize the objectives listed on the Logic Model plan which will stabilize and increase ILSO membership; support the initiation and roll-out of a new ILSO website
- I. Support the sub-committee of the Communication & Marketing committee to improve the ILSO website and assist members with updating their contact information
- J. Develop the virtual Executive Board meeting, September 16, 2023; chair the Executive Board meeting
- K. Create and promote the virtual ILSO Convention April, 2024; chair the General and Executive Board meetings
- L. Support the Educational Excellence and Leadership Development committees to develop a program of work with officers and state personal to organize sessions for Training for Chapter Leaders, 2024

Dr. Joan L. Róg, Illinois State Organization President, Beta Alpha
Chicago

2 Annual Report Recording Secretary 2022-2023

I. Goals Established

- A. Perform Duties of the ILSO Recording Secretary
- B. Attend functions assigned to this position
- C. Work to improve the efficiency and accuracy of meeting attendance data

II. Implementation of Goals

- A. Prepared written minutes for State Planning and Rules Committee meetings, General Business and Executive Board meetings, and Executive Committee meetings
- B. Reviewed Executive Board attendance sheets compiled at meetings to determine a quorum

III. Recommendations

- A. Request that members presenting oral reports at Executive Board and General Business meetings send the report electronically to the ILSO Recording Secretary before the meeting
- B. Stress that executive Board members sign Executive Board attendance sheets for in-person meetings or sign in electronically for virtual meetings
- C. Request that the Committee to review the Minutes of Executive Board and General Business meetings explain corrections to help future minutes

- D. Maintain an electronic file of minutes for the state organization archives
- E. Request accurate registration names of Executive Board members and/or official designees in advance of Executive Board meetings
- F. Work to organize and accommodate electronic and hybrid meetings

Janet Kilgus, Recording Secretary, Alpha Beta
Fairbury

#3 Annual Report Illinois State Organization Treasurer 2022-2023

I. Goals Established

- A. Perform the duties of Illinois State Organization (ILSO) Treasurer as described in job description with significant attention to detail
- B. Attend functions prescribed for this position via Zoom or in person

II. Implementation of Goals

- A. Communicated with chapter treasurers, relaying annual instructions for dues processing using Chapter Connect on International website, directions for filing Form 990-N, and the updated Fee Form; communicated via e-mail and telephone with various treasurers to answer questions and provide/request information; provided forms and instructions on the ILSO website
- B. Analyzed Annual Reports of Chapter Treasurers (Form 15) due July 15 each year and submitted Form 16 to International by Sept. 1
- C. Processed reservation monies collected for Zoom accounts, Teach to Lead Summit, State Convention, the pre-convention tour, and Creative Arts Retreat
- D. Served on the Lambda State Foundation for Educational Studies Board, Leadership Development Committee, State Planning Committee, and Finance Committee; attended meetings via Zoom or in person
- E. Compiled necrology list from Forms 6 and 18A data and shared data with ILSO editor and Membership Chair
- F. Recorded all transactions in ILSO accounts and Foundation accounts using QuickBooks 2022 software
- G. Monitored all ILSO accounts and funds and invested funds; shared this data monthly with President, Finance Chair, and Foundation Chair
- H. Worked closely with State President, processing all vouchers promptly
- I. Maintained accurate membership records for all chapters; recorded all changes and submitted information to the international office electronically
- J. Filed the Unemployment Tax (Fed and IL Forms 941) quarterly; annually filed FUTA (940), W-2, W-3, 1099-NEC, 1096, Attorney General's Charitable Supplement (AG990-IL) for ILSO and Lambda State Foundation for Educational Studies, Inc., and Form 990 for both as well
- K. Presented audit to Executive Board as prepared by Hoffman and Tranel for 2021-2022

- L. Will submit all books and records for 2022-2023 to Hoffman & Tranel, CPAs, in Rock Island for annual audit in late July
- M. Attended Executive Board sessions in September and at the State Convention
- N. Reviewed investment policies for responsible investment of ILSO and Foundation funds
- O. Continued working relationship with RBC Wealth Management and Ameriprise to remove some of the investment decisions from the job of the state treasurer

III. Recommendations

- A. Encourage chapter treasurers to submit paperwork to state treasurer and International immediately following induction in order for new members to be added promptly to international records and mailing list
- B. Urge ILSO officers and committee chairs to submit all bills and vouchers to state president no later than June 15 in order to close the financial books by June 30
- C. Encourage chapter treasurers to send Form 15, Annual Report of Chapter Treasurer, no later than July 15 to the state treasurer and file Form 990N electronically to IRS between July 1 and November 15 annually
- D. Encourage chapter treasurers to submit dues and fees by Sept. 30 and to submit address and email changes, membership status changes, new members, and deaths to the State Treasurer promptly in order to keep address files up to date and save on returned mail costs
- E. Continue consolidating ILSO banking as much as possible as recommended by the auditor and continue placing investment decisions in the hands of investment consultants as CDs mature
- F. Review all treasurer forms that are posted on the state website

Vicki L. Smith, Treasurer, Gamma Phi
Princeton

4 Annual Report Executive Assistant 2022-2023

I. Goals Established

- A. Perform duties of Executive Assistant as prescribed by written contract, Bylaws, Standing Rules, and Personnel Handbook
- B. Respond in a timely manner to all members of the state organization
- C. Attend state committee meetings – Visitation, Event Planning and Management, Finance, Leadership Development, Educational Excellence, and State Planning
- D. Reduce monthly mailing costs by using electronic communication
- E. Inform Executive Board of changes in the member contact information
- F. Develop and maintain professional and working relationships with the state president, Executive Board, and members of the state organization
- G. Create, order, and distribute printed material for state events
- H. Respond to member emails and/or forward them to the appropriate chairs or Executive Board members
- I. Reduce storage of hard copies of DKG items that are already saved digitally or in the archives

- J. Increase marketing of DKG ISO through Facebook postings
- K. Keep track of hours worked

II. Implementation of Goals

- A. Printed, collated, packaged, mailed, and emailed materials as needed for President's monthly mailings, state officer/committee chair mailings, annual reports, DKG ILSO Convention, fall Executive Board (including Ex Bd registration), state directory/calendar, state committees, and transition Meeting
- B. Worked with the State President and others as needed to create and distribute monthly information in the President's mailing and the Chapter Check-Up via email
- C. Attended and assisted at required state committee meetings
- D. Reduced costs for monthly mailings by having items available electronically (except for personal information)
- E. Updated chapter officer/committee chair contact information on email for monthly mailings and additional correspondence
- F. Assisted with mailings, meetings, and scheduling for the 2020 Executive Board, participated in some online activities and Zoom meetings
- G. Created, ordered, and delivered commercially printed materials to chapter presidents, Executive Board members, state committee chairs, and past state presidents
- H. Responded to emails and/or forwarded to the appropriate chairs or Executive Board members
- I. Reduced storage by organizing hard copies of mailings and chapter yearbooks, destroyed those over two years old, and urged members to do the same with chapter directories
- J. Increased marketing by assisting with Facebook posts
- K. Kept track of hours worked

III. Recommendations

- A. Find cost-efficient ways to continually reduce or eliminate hard copies by distributing required materials through the state organization website, personal flash drives/hard drives, and educate members about Google Docs and iMovie to assist in their DKG publications or presentations
- B. Encourage member participation in professional and personal development opportunities offered by DKG and other associations
- C. Encourage the simplification of forms and procedures while reducing the amount of printed material at all levels
- D. Teach members to constantly be aware of phishing, to use one email address consistently, to change their passwords at least once a year, and to notify me, execassistlambdast@gmail.com of email or address changes immediately, as well as notifying dkg.org
- E. Encourage members to seek out/teach technology classes and workshops to assist themselves and others on their digital journey

Dr. Kammie Richter, Xi
Fithian

**# 5 Annual Report of the Illinois State Organization Parliamentarian
2022-2023**

I. Goals Established

- A. Perform the duties of the Lambda State Parliamentarian
- B. Attend functions prescribed for this position
- C. Update parliamentarian materials
- D. Present a workshop on parliamentary procedure at the Lambda State Convention

II. Implementation

- A. Assisted state president with parliamentary procedures at Annual Convention Business Meeting and Executive Board meetings
- B. Attended State Planning Committee meeting, in the summer, of 2022
- C. Attended two (2) Lambda State Rules Committee meetings
- D. Presented workshop on Bringing Business to the Floor.
- E. Helped members with individual Parliamentary questions.

III. Recommendations

- A. Update the website tips on parliamentary procedure
- B. Encourage members to follow proper parliamentary procedures in their chapter meetings

Carolyn Godby, Alpha Lambda
Pekin

**# 6 Annual Report Editor
2022-2023**

I. Goals Established

- A. Edit articles for the *Newscaster* in a timely manner for a total of 4 issues in a 12-month period from July 1 to June 30 to be printed and mailed or electronically sent in September (fall), December (winter), March (spring) and June (summer)
- B. Design and produce the *Newscaster* in a timely manner in cooperation with Faulstich Printing Company, Danville, IL
- C. Participate in activities at the state and international levels with the purpose of highlighting the involvement of state members, projects, and activities in the *Newscaster*
- D. Work alongside the state president to encourage members to be involved in the *Newscaster* by sending news electronically and responding to requests for participation to keep members informed and celebrate member accomplishments

- E. Work with state officers and committee chairs to plan, edit and publish state activities in the *Newscaster* within a certain amount of words
- F. Finalized the steps, such as Statement of Ownership, needed to publish and electronically send the *Newscaster*
- G. Attend state meetings to encourage and highlight member participation and accomplishments
- H. Increase creative interest to increase membership participation
- I. Increase member photos taken at on-site events this year
- J. Created a survey to find answers to questions regarding the *Newscaster*
- K. Share ideas learned at International events with members in the *Newscaster*
- L. Keep track of hours worked

II. Implementation of Goals

- A. Edited articles and photographed and/or secured pictures and logos for the *Newscaster* and state files for the *Newscaster* for 2021-2022
- B. Designed and produced issues of the *Newscaster* using Adobe InDesign Creative Suite in conjunction with Faulstich Printing Company, Danville, IL
- C. Participated in activities at the chapter, state, and international levels to highlight members, projects, and activities in the *Newscaster*
- D. Worked alongside the state president to encourage members to be involved in the *Newscaster* by sending news electronically and responding to requests for participation with the goal of informing members and celebrating member accomplishments, all while staying under budget and publishing on time
- E. Worked with state officers and committee chairs to plan, edit and publish state activities in the *Newscaster*
- F. Finalized the steps, such as Statement of Ownership, needed to publish and electronically send the *Newscaster*
- G. Attended Executive Board in September, as well as Communications and Marketing, State Planning meeting, and attended the DKG International Conference in San Antonio, TX in July
- H. Created a second version of the DKG song, DKG Lyrical Rap: A Legacy of Sisterhood with more participants to share online
- I. Increased labeling of the computer photo files of individuals for future use due to COVID and mask-wearing
- J. Kept track of hours worked
- K. Shared ideas learned at International events with members in the *Newscaster*
- L. Compiled the results of the survey to share with IL members

II. Recommendations

- A. Continue to encourage chapters to send concise chapter news and photos on time for publication, along with an email verifying the chapter has Permission to Post on file for photo publication in the *Newscaster*, all due by the 15th of January, April, July and October
- B. Encourage members to send email and address changes to me as editor at dkgilso.editor@gmail.com, the state treasurer, vlsteach@yahoo.com and to the DKG Society International organization mem@dkg.org
Encourage members to receive the *Newscaster* via email so we have less cost for mailing
- C. Continue working with the state organization officers, committee chairs, and Faulstich Printing Company, Danville, IL, to publish a professional and timely *Newscaster* for the Illinois State Organization members
- D. Participate in activities at the state level to encourage and highlight the involvement of state members, projects, and activities in the *Newscaster*
- E. Continue to creatively add energy and fun to our IL activities, so that they are educational and engaging

Dr. Kammie Richter, Xi
Fithian

7 Annual Report Historian 2022-2023

I. Goals Established

- A. Work with the Illinois State University Archives in the maintenance of the Illinois State Organization Archives
- B. Assist the 2020–2022-chapter presidents in submitting their biennium histories to the organization archives
- C. Continue to work with state committees to submit records to the archives
- D. Answer requests for information from the archives
- E. Assist chapters with questions about their records

II. Implementation of Goals

- A. Visited the ISU Archives to update records and add materials
- B. Accessed archived materials to answer requests and mailed copies as needed
- C. Collected chapter biennium histories electronically and delivered printed copies to the Archives
- D. Answered chapter questions regarding their records
- E. Assisted state committees with their record maintenance

III. Recommendations

- A. Continue to work with the ISU Archives team in the preservation of the organization's archives
- B. Assist the chapter presidents to submit their chapter biennium histories
- C. Revise the Historian webpage as needed
- D. Respond to requests for information from the archives
- E. Assist chapters with their maintenance of chapter records.
- F. Assist state committees with their records for submission to the state archives

Lou Ann Jacobs, Alpha Beta
Normal

8 Annual Report Illinois State Organization Webmaster 2022-2023

I. Goals Established

- A. Update/create pages and forms as state officers/committees designate with approval of Illinois State Organization President
- B. Post all forms in Word and pdf format
- C. Post all forms on appropriate committee page
- D. Earn bi-annual Certified Website logo from DKG International
- E. Collect permission form from any person with information/picture on the website
- F. Continue to make website more user friendly
- G. Encourage use of social media to share the positive work of Illinois State Organization
- H. Continue use of online registration and payments for all events
- I. Enforce use of any copyrighted material requires permission to post from owner
- J. Password-protect specific documents
- K. Serve on the subcommittee for Communications and Marketing to find a new website software to modernize the website platform

II. Implementation of Goals

- A. Posted forms which are in the format provided on appropriate Committee page
- B. Posted all pages submitted by state officers/committees with prior approval of Illinois State Organization President
- C. Support Illinois State Organization President in use of social media
- D. Collected permission form from persons with information/pictures on website
- E. Asked for use of non-copyright materials or owner permission to post, if copyrighted
- F. Continued use of online registration and payments for 2023 state convention
- G. Required password to view the *Newscaster* from Illinois State Organization website
- H. Incorporated photographs on the website
- I. Allowed members to find forms specifically under the corresponding committee webpage

- J. Continue to password protect the Newscaster on the website
- K. Researched several different cloud-based platforms to develop and host our new website

III. Recommendations

- A. Work with committee chairs to ensure important information from their committee is appropriately placed on the new website
- B. Consult with Illinois State Organization President for changes to the website
- C. Encourage members who are sending materials to be approved and posted on the DKG Illinois State Organization (ILSO) website to allow two weeks in turnaround time
- D. Update website twice a month around the 15th and 30th of each month
- E. Work with Committee Chairs and organization leaders with the use of Google and the capabilities it has to offer to make sharing of documents easier.
- F. Present at DKG ILSO Annual Convention
- G. Provide training to committee chairs on creating fillable forms or the use of Google forms to collect information
- H. Build new website on new platform using information currently on our website, allowing for time to add the bells and whistles after the start of the next biennium

Nancy Hogan, Upsilon
Kankakee

9 Annual Report of the Visitation Committee 2022-2023

I. Goals Established

- A. Reinforce the view of visitors as being ambassadors of Lambda State
- B. Assign visitors with proximity to chapters to contain costs, travel time, and attempt to schedule visitors for at least one visit
- C. Provide training for chapter presidents via Zoom October 2022
- D. Schedule chapter visits during the first year of the chapter biennium
- E. Continue to review forms and guides used for chapter visits
- F. Keep record of dates and times of visits
- G. Collect reports and prepare data reports

II. Implementation of Goals

- A. Presented at the Fall Executive Board Meeting September 2022 and explained the visitation and the role of the visitors
- B. Assigned visitors to chapters in proximity with the option to adjust state visitors if necessary
- C. Provided visitation training for state visitors in October 2022
- D. Scheduled chapter visits for the first year of the chapter biennium
- E. Reviewed forms and guides used for chapter visits
- F. Kept records of dates and times of chapter visits
- G. Collected reports and prepared data reports

III. Recommendations

- A. Continue to review procedures and forms used in chapter visits
- B. Continue to refer struggling chapters to the appropriate state leaders

Dr. Amy Huftalin, Zeta
Rockford

10 Communications and Marketing Committee 2022-2023

I. Goals Established

- A. Encourage chapters to make a difference by listening to, learning from, and leading members
- B. Perform the duties required regarding the DKG ILSO Website
- C. Provide technology seminars of available communication
- D. Train the new communications and marketing teams at Training for Chapter Leaders in June 2023
- E. Coordinate and investigate platforms to facilitate technology seminars virtually during the biennium
- F. Explore and promote multiple social options to meaningfully impact safe and responsible use of communication
- G. Encourage chapters and members to publish communication in the *Newscaster* and International Publications
- H. Market DKG ILSO by inviting non-members to attend on-site and virtual events
- I. Provide Zoom meetings organized by committee members
- J. Establish and update a website so all DKG ILSO members can find dates and links for Zoom meetings
- K. Create a questionnaire/survey and explore resources that foster communication and marketing throughout chapters
- L. Update members' emails as currently listed by International
- M. Create a monthly newsletter for chapter Communication and Marketing chairs

II. Implementation of Goals

- A. Communicated ideas for listening, learning, and leading with Chapter Communications and Marketing Chairs via DKG ILSO Website and through email
- B. Maintained the DKG ILSO Website, renewed the Website certification when required via ILSO Webmaster, and recommended DKG ILSO Webmaster stipend motion in September (Executive Board Meeting)
- C. Publicized and conducted technology Zoom sessions to provide the following available resources: YouTube, iMovie, Zoom sessions, Facebook communications, Google Meets, or other social media platforms and various International resources
- D. Planned a training session for new Communications and Marketing teams at Training for Chapter leaders via Zoom in June 2022
- E. Investigated and coordinated technology seminars during the biennium via Zoom
- F. Promoted safe and responsible social communication (phone, text, Facebook, email, Zoom, or other social media platforms) through DKG ILSO Website, convention workshops and Zoom.
- G. Recognized the publishing and communication effort and achievements of members

- in the DKG ILSO Convention program
- H. Marketed DKG ILSO by inviting non-members to attend various Zoom meetings and on-site meetings
 - I. Conducted multiple Zoom meetings organized by committee members i.e. Technology Workshop of October 2022
 - J. Established and updated a webpage - <https://www.dkgzoomillinois.com> listing information for Zoom links/meetings
 - K. Published survey results for Zoom meetings and other resources that fostered communication and marketing ideas in the *Newscaster*, and provided sessions based on survey responses via Zoom and at the 2022 Convention
 - L. Updated/corrected members' emails as currently listed by International
 - M. Published a monthly *Link to Link* newsletter on the DKG ILSO Website and monthly emails

III. Recommendations

- A. Support chapter use of technology for communications, publicity, and marketing
- B. Communicate with chapter Communications and Marketing chairs via email and articles
- C. Propose the stipend for DKG ILSO Webmaster
- D. Conduct seminars/sessions based on technology and marketing; investigate alternate funding possibilities
- E. Post *Get Connected* on the DKG ILSO Website and continue to plan Communications and Marketing sessions for the convention
- F. Create a program booklet for chapters' use in planning programs
- G. Devise a monthly Communications and Marketing Committee newsletter, like *Link to Link*, to be available on the Website and in the monthly mailings.
- H. Present a workshop at the annual DKG ILSO convention
- I. Provide virtual Communication and Marketing workshops in the areas determined to be most needed according to surveys/questionnaires
- J. Offer Communication and Marketing assistance to chapter in need of support
- K. Continue to maintain and update the new DKG ILSO Website
- L. Propose a Technology Fund to support the new Website

Mary Stayner, Pi Chapter
Stockton

Committee Members:

Asima Rahman, Lambda, Chatham
Pat DeWitt, Zeta, Rockford
Lynn Love, Alpha Kappa, Creal Springs
Denise Pawelczyk, Gamma Gamma, Elgin
Cindy Roder, Alpha Delta, Chicago
Mary Jane Sterling, Nu, Peoria
Sharon White, Gamma Upsilon, Cisne
Nancy Hogan, Upsilon, Kankakee (Webmaster/exofficio)
Rene DeGuzman, Beta Phi, Plainfield (Webmaster/ex officio)
Kammie Richter, Xi, Fithian (Editor/ex officio)
Joan Rog, Chicago (President/ex officio)

**#11 Annual Report of the Event Planning and Management Committee
2022-2023**

I. Goals Established

- A. Update DKG ILSO Calendar periodically and committee duties and responsibilities
- B. Record state convention statistics annually
- C. Investigate virtual vs on-site events
- D. Investigate DKG ILSO event sites recommended by members
- E. Negotiate contracts for DKG ILSO events
- F. Publicize the necessity for staying at the convention hotel, registering for three convention meals, and attending the entire convention to comply with the venue room usage fee for on-site convention
- G. Award "Meet the Minimum" and attendance prizes at convention
- H. Provide an in person Executive Board Meeting

II. Implementation of Goals

- A. Updated DKG ILSO Calendar
- B. Assigned convention responsibilities to Event Planning and Management Committee members including registrar and coordinators
- C. Recorded state convention statistics
- D. Investigated sites for in person meetings - 2024 Executive Board Meeting, 2025 Transition for State Leaders, 2025 State Convention
- E. Established a date for the 2024 virtual convention
- F. Negotiated contract for 2023 CAR
- G. Wrote article for *The Newscaster* regarding meeting the minimum
- H. Awarded "Meet the Minimum" and Attendance awards at the Awards Breakfast

III. Recommendations

- A. Encourage chapter presidents to review and share the state calendar to avoid conflicts with state meetings when planning their chapter meetings
- B. Continue to assign convention duties to Event Planning and Management Committee members
- C. Publish in *The Newscaster* detailed convention statistics
- D. Award prizes for "Meet the Minimum" and Attendance at on-site convention locations
- E. Study event evaluations and make recommendations
- F. Investigate physical sites/virtual opportunities for upcoming DKG ILSO events
- G. Encourage members to attend virtual and on-site DKG ILSO events
- H. Continue to be aware of members needs regarding ILSO events

Chair: Dr. Debbie LeBlanc, Beta Phi, (IL)
Baton Rouge, LA

Committee Members:

Arleta Bazile, Beta Beta, Lansing
Kathy Betke, Alpha Theta, McHenry
Beatrice Hall, Beta Sigma, Decatur
Judith Larson, Delta, Fairview Heights
Martha Vache', Alpha Phi, Jacksonville

Sylvia Olson, Alpha Nu, (IL), Cape Coral, Florida
Mary Ann Pollitt, Alpha Tau, Carlinville
Cindy Schwab, Beta Zeta, Metamora
Dorothy Stanfield, Gamma Theta, Plainfield
Beverley H. Johns, Alpha Phi, Jacksonville (Immediate Past President/ex/officio)
Dr. Kammie Richter, Xi, Fithian (Executive Assistant/ex/officio)
Dr. Joan L. Róg, Beta Alpha, Chicago (President/ex/officio)

12 Annual Report of the Finance Committee 2022-2023

I. Goals Established

- A. Review current DKG Illinois State Organization Adopted Budget as needed
- B. Prepare/propose one fiscally responsible budget
- C. Review the chapter budget form and those submitted by chapters
- D. Review the *Guidelines for Chapter Budget Preparation*
- E. Review the *Guide for Chapter Review/Audit*
- F. Review chapter voucher form and other forms as needed
- G. Post chapter budget forms, guidelines, review/audit guide and funds descriptions on DKG Illinois State Website
- H. Provide information and support to chapter finance chairs
- I. Review the investment policy of DKG ILSO and update policy if warranted
- J. Review *Bylaws* and *Standing Rules* as they pertain to finance
- K. Prepare materials for transition/leadership training of chapter finance chairs

II. Implementation of Goals

- A. Prepared fiscally responsible budgets
- B. Reviewed chapter budget form and the submitted chapter budgets
- C. Reviewed the *Guidelines for Chapter Budget Preparation*
- D. Reviewed the *Guide for Chapter Review/Audit*
- E. Prepared materials for chapter finance chairs
- F. Distributed chapter budget forms, guidelines, review/audit guide and funds descriptions to the State President for approval prior to posting on the ILSO website
- G. Communicated with investment advisor regarding investments in order to secure increased returns on a quarterly basis
- H. Reviewed DKG Illinois State *Bylaws* and *Standing Rules* as they pertain to finance and sent a motion to the rules committee to amend Standing Rules as they pertain to the credit card and the inclusion of an ILSO Website Fund
- I. Presented a motion to the Fall Executive Board to approve the auditor, to amend the budget for the M. Josephine O'Neil award and changes in the Investment Policy and presented a motion at 2023 State Convention to approve a \$1.00 per member fee for Convention.

III. Recommendations

- A. Provide the ILSO Chapter Budget form, *Guidelines for Chapter Budget Preparation*, *Guide for Review/Audit*, *Description of ILSO Funds*, and *Description of International Funds* to each chapter finance chair/chapter president; post documents on the

ILSO Website

- B. Request that chapter finance committees prepare a detailed budget for the upcoming fiscal year for approval at their last business meeting before June 30, using the state-supplied materials
- C. Request chapter finance chairs send to the DKG ILSO Finance Chair a copy of the chapter's approved budget using an official 2023-2024 State Chapter Budget form by August 1
- D. Encourage the submission of all ILSO bills for the fiscal year by June 15 to the State President to allow payment before the end of the fiscal year (*Standing Rule, General Procedures, 1.14C*)
- D. Work with the DKG Illinois State Treasurer regarding investment decisions and communications with chapter treasurers
- F. Continue investment relationship with RBC Wealth Management, Austin, Texas, with virtual quarterly meetings with the Finance Committee
- G. Recommend the state convention fees for each chapter be \$1.00 per member. Membership is based on the June 30 Annual Report of Chapter Treasurer
- H. Continue the annual Training for Chapter Leaders Workshop/Transition State Leaders fee at \$30.00 for each chapter (*Standing Rule, Dues and Fees, 1.11C.1*)
- I. Recommend the DKG Illinois State Executive Board adopt the *Proposed Illinois State Budget FY 2023-2024*
- J. Review chapter voucher form and other forms as needed
- K. Post by May 1 chapter budget forms, guidelines, review/audit guide and fund descriptions, biennial report forms, etc., on ILSO website
- L. Encourage use and submission of all electronic financial documents
- M. Train state and chapter officers/chairs in the use and submission of electronic documents
- N. Adjust State Budget to reflect changes in Bylaws and Standing Rules
- O. Review *Bylaws* and *Standing Rules* pertaining to the Finance Committee and/or budget

LaVonne Chaney, Beta Pi
Shelbyville (2024)

Committee Members:

Dr. Patricia Kubistal, Kappa, Chicago (2023)
Linda Tobin, Mu, Milan (2023)
Frances Pierce, Alpha Kappa, Marion (2024)
Karen Phillips, Gamma Xi, Bartlett (2025)
Lynn Rochkes, Phi, Pana (2025)
Dr. Debra Reid, Gamma, Dearborn, MI (2026)
Susan Feezel, Sigma, Pittsfield (2026)
Dr. Kammie Richter, Xi, Fithian (Exec. Assistant/ex officio)
Vicki L Smith, Gamma Phi, Princeton (Treasurer/ex officio)
Dr. Joan L. Róg, Beta Alpha, Chicago (President/ex officio)

#13 Annual Report Leadership Development 2022-2023

I. Goals Established

- A. Organize a meeting of the Communications & Marketing and Leadership Development Committees to discuss continued collaboration
- B. Communicate via the DKG ILSO Website, *Newscaster*, DKG Facebook and emails
- C. Conduct Zoom meetings for committee business when necessary
- D. Plan and implement Leadership Academy for Chapter Leaders in even numbered years; provide an evaluation form following the event
- E. Provide Leadership opportunities for members and non-members through participation in the Teach to Lead Summit
- F. Collaborate with the Educational Leadership committee to organize, develop, and present on-site Training for ILSO officers and committee chairs June 3, 2023, Ramada Inn, Springfield, IL
- G. Sponsor, develop and conduct a self-funded ILSO Leadership and Technology Seminar if there is sufficient interest

II. Implementation

- A. Met with Communications & Marketing and Leadership Development Committees to discuss collaboration on ILSO events
- B. Communicated via the DKG ILSO Website, *Newscaster*, DKG Facebook and emails information regarding ILSO upcoming event
- C. Conducted Zoom meetings for committee business
- D. Planned to implement Leadership Academy for Chapter Leaders in June 2022; created an evaluation form following the event
- E. Provided Leadership opportunities for members and nonmembers through participation in the Teach to Lead Summit
- F. Worked with the Educational Excellence committee present the on-site Training for ILSO officers and committee chairs June 3, 2023, Ramada Inn, Springfield, IL
- G. Determined a Leadership and Technology Seminar was not feasible due to a very busy summer schedule

III. Recommendations

- A. Collaborate with other ILSO committees to coordinate activities
- B. Communicate upcoming events via the DKG ILSO Website, *Newscaster*, DKG Facebook and other ILSO committee chairs
- C. Conduct Zoom meetings for committee business as needed
- D. Develop and execute the Training for Chapter Leaders in even numbered years
- E. Plan and implement the Transition Meeting for State Leaders in odd numbered years
- F. Continue to support ILSO involvement with the Teach to Lead Summit
- G. Continue to support a Leadership and Technology Seminar when possible

Susan Cottrell, Beta Psi
Chicago

Committee Members:

Patty Walsh, Beta Alpha, Chicago

Patti Kozlowski, Beta Kappa, Yorkville

Christine Edmonds-Behrend, Gamma, Charleston

Ashley Lofland, Beta Pi, Decatur

Debbie Lambeth, Sigma, Griggsville

Linda Adcock, Beta Phi, Naperville, Educational Excellence, ex officio

Vicki L. Smith, Gamma Phi, Princeton, Treasurer, ex officio

Dr. Kammie Richter, Xi, Fithian, Executive Assistant ex officio

Dr. Joan L. Róg, Beta Alpha, Chicago, President ex officio

14 Membership

2022-2023

I. Goals Established

- A. Communicate with the chapters through the *Newscaster* by providing suggestions for retaining, reclaiming, and recruiting membership and by offering membership tips
- B. Assist chapters with membership and necrology questions
- C. Create a survey to get member input on “job alike,” and “special interest areas,” in order to unite members across Illinois State Organization
- D. Analyze survey data results to create job-alike and special interest areas groups to meet at the Membership Luncheon at the 2022 Convention.
- E. Work with the Communications and Marketing Committee to plan ways to use the survey data to unite job-alike and special-interest member groups.
- F. Plan and organize the Membership Luncheon at the 2022 Convention recognizing all members, particularly those who have 40, 45, 50, 55, 60, and 65 years of membership in DKG, as of April 2022; encourage chapters to order pins for their respective members with these special anniversaries
- G. Encourage each chapter to submit Form 6 Death of Member electronically or via USPS
- H. Plan and present the Celebration of Life Ceremony for the 2022 Convention, and send notes of sympathy if Form 6 is received in a timely manner
- I. Organize a workshop, “The Lifespan of Membership,” for the 2022 Convention Assist in the rebuilding of chapters that have considered dissolution and in supporting struggling chapters
- J. Explore ways to include virtual membership options in ILSO

II. Implementation of Goals

- A. Submitted articles for the *Newscaster*
- B. Answered membership and necrology questions from chapters and members
- C. Completed and disseminated the Membership survey for “job alike and special Interest groups”
- E. Brought job alike and special interest together at the 2022 and 2023 Membership Luncheon at Convention. Feedback was positive and fostered membership across the state

- G. Planned the Membership Gathering for the 2022 and 2023 Convention where all members were celebrated, especially those who have served DKG 40, 45, 50, 55, 60, and 65 years in 2022 and 2023
- F. Accepted and recorded Form 6, Necrology, from chapters
- G. Planned the Celebration of Life Ceremony for the 2022 and 2023 Conventions
- H. Organized and presented workshops at the 2022 and 2023 Conventions
- I. Assisted in the rebuilding of chapters that considered dissolution or other challenges in maintaining their members

III. Recommendations

- A. Continue to submit membership-related articles and tips to the Newscaster
- B. Provide assistance to chapters with membership or necrology questions
- C. Stress that chapters send Form 6 to the ILSO Membership Chair
- D. Encourage member recruitment and retention by having at least one member of the state Membership Committee assigned to each area to act as a resource
- E. Evaluate and revise the Celebration of Life Ceremony as needed, as well as the Membership Luncheon and recognition at Convention
- F. Explore ways to continue state-wide member connections
- G. Advocate and recommend women for State Honorary Membership
- H. Continue to assist struggling chapters and those that have considered dissolving
- I. Encourage and assist chapters to develop Collegiate membership
- J. Explore options for virtual membership

Dr. Margaret Trybus, Iota
Oak Park

II. Committee Members:

Karen Birkeland, Beta Beta, Mokena
 Kimberly Briggs, Gamma Upsilon, Fairfield
 Edith Dwinnells, Pi, Stockton
 Mary Ebert, Alpha Phi, Quincy
 Mary Jo Farrell, Omicron, Ottawa
 Louann Harms, Alpha Beta, Fairbury
 Donna Soukup, Alpha Delta, Darien
 Kathy Zeller, Beta Rho, Naperville
 Dr. Joan Rog, Beta Alpha, Chicago, President/ex officio

15 Annual Report Nominations 2022-2023

I. Goals Established

- A. Maintain contact with chapter Nominations Chairs and presidents in all six areas; consider committee members visiting chapters to meet members
- B. Encourage chapter leaders to urge members to serve at the local, state and international level
- C. Urge early selection/election of chapter president, officers, and committee chairs for

the 2022-2024 biennium

- D. Write and send monthly training tips to incoming chapter presidents
- E. Encourage submission of recommendations for state elected officers and committee members for 2023-2025 biennium
- F. Selected the slate of officers, nominating committee members, and two members for the Lambda State Foundation Board
- G. Review and update the *Official Form for Recommendation for Elected Positions*, *Recommendation Form for Illinois State Organization Committee Appointments*, and the *Suggested Selection Criteria for Illinois State Organization Nominees*
- H. Prepare an article for the *Newscaster* announcing the slate of candidates
- I. Prepare ballots for the Business Meeting for Officers and Members of the Nominating Committee in the event there are contested elections and at the Board meeting in the event there is a contested election for the Foundation Board members
- J. Conduct the installation ceremony of newly elected officers, Nominating Committee members from each region, and Foundation Board members

II. Implementation of Goals

- A. Committee members contacted presidents regarding the process of nominating members to consider serving in elected state positions and encouraged presidents to submit member names for committee appointments
- B. Encouraged chapter leaders to urge members to serve at the local, state and international level
- C. Prepared official Notification of Chapter President and slate of officers' documents for 2022-2024 biennium for posting on DKG ILSO Website
- D. Wrote and sent monthly training tips to incoming chapter presidents and posted tips on DKG ILSO Website
- E. Encouraged attendees at 2022 Fall Executive Board meeting to submit recommendations for state elected officers and committee members for 2023-2025 biennium
- F. Reviewed and updated the *Official Form for Recommendation for Elected Positions*, *Recommendation Form for Illinois State Organization Committee Appointments*, and the *Suggested Selection Criteria for Illinois State Organization Nominees* for posting on the Illinois State Organization website
- G. Met and selected the slate of officers
- H. Prepared a memo to be distributed by the state president in the January mailing. This memo announced the slate of candidates for office
- I. Wrote an article for the *Newscaster* announcing the slate. The article included pictures of each candidate, their contributions to DKG at the chapter, state, regional/international level, and their statement about what being a member of DKG means to them
- J. Prepared ballots in the event there would be a contested election at either the business meeting where elections take place for the officers and nominating committee members or at the Executive Board meeting where elections take place for Foundation board members
- K. Conduct the installation ceremony at the Saturday evening banquet
- L. Provide the list collected of individuals who are willing to serve on state committees to the incoming president

III. Recommendations

- A. Consider a meeting for outgoing and incoming members of the Nominations Committee to connect with one another
- B. Consider Nominations Area representatives writing a letter of introduction about themselves, their role, and encouraging service at the state level
- C. Recommend Nominations Area representatives receive a copy of the Illinois State Organization Directory to facilitate communication with chapters in their area
- D. Write and send leadership tips to incoming chapter presidents
- E. Update DKG ILSO Website with annual Nominations letters and forms
- F. Mentor and encourage current chapter/state officers and committee chairs to continue serving as DKG leaders
- G. Encourage members to consider serving at the international level

Beverley H. Johns, Alpha Phi
Jacksonville

Committee Members:

Pamela Ave Maria, Eta, Morton Grove (Area 1)
 Rosie Wolf, Beta Phi, Downers Grove (Area 2)
 Jaclin Hernandez, Upsilon, Bourbonnais (Area 3)
 Teena Zindel-McWilliams, Beta Sigma, Decatur (Area 4)
 Bonnie Lawhorn, Beta Epsilon, Coal Valley (Area 5)
 Diane Kovach, Psi, Harrisburg (Area 6)

**# 16 Annual Report of the Personnel Committee
2022-2023**

I. Goals Established

- A. Assess the equipment needs of Illinois State Organization (ILSO) employees
- B. Review the ILSO Personnel Handbook
- C. Maintain ongoing and open communication with ILSO employees and related staff members
- D. Discuss salary schedules for employees as they pertain to their respective duties
- E. Conduct performance appraisals of *Newscaster* editor, executive assistant and the ILSO treasurer
- F. Conduct a needs assessment of equipment and software for the purposes of future purchases, i.e., software licensure, necessary equipment and supplies
- G. Collaborate with Finance Committee to review current budget
- H. Provide purposeful and timely communication with the membership in the *Newscaster* and on the ILSO website
- I. Distribute information on the Sexual Harassment Training session

II. Implementation of Goals

- A. Updated the equipment needs of ILSO employees
- B. ILSO Personnel Handbook was updated with editorial changes
- C. Ongoing communication took place with personnel through calls, emails, etc.

- D. Contract proposals were determined as pertaining to positions of *Newscaster* editor, executive assistant and ILSO treasurer
- E. ILSO performance appraisals conducted and attended by the ILSO State President, Personnel Chair, and Immediate Past President
- F. It was moved and seconded to purchase a new printer and necessary equipment
- G. The Finance Committee confirmed that salaries and equipment requests have been allocated
- H. Articles were submitted to the *Newscaster* providing an update of the Personnel Committee goals and indicators of success
- I. Verified the completion of the Sexual Harassment Training session

III. Recommendations

- A. Continue to communicate with employees, committee chairs, officers, and related personnel for budgetary appropriations for equipment, supplies, and salaries
- B. Review Personnel Handbook and DKG ILSO *Bylaws* and *Standing Rules* as they apply to employees and Personnel Committee
- C. Using various means, continue open communication with employees and related staff
- D. Maintain and update inventory of supplies and equipment
- E. Continue yearly performance appraisals of *Newscaster* editor, executive assistant and ILSO treasurer
- F. Maintain and update inventory of equipment and supplies
- G. Continue to provide membership with timely communications in the *Newscaster* and ILSO website
- H. Conduct a yearly Sexual Harassment Training session

Melinda Davis, Alpha Theta
McHenry

Committee Members:

Joy Beebe, Alpha Iota, Danville
 Laura Beltchenko, Alpha Nu, Libertyville
 Loryann Eis, Beta Epsilon, Moline
 Beverly Madsen, Omicron, Ottawa
 Patricia Mizerka, Alpha Delta, Kildeer
 Debra Singley, Beta Epsilon, Coal Valley
 Sharon White, Gamma Upsilon, Cisne
 Susan Young, Beta Tau, Schaumburg
 Dr. Joan L. Róg, Beta Alpha, Chicago (president/ex officio)

**#17 Rules Committee Annual Report
2022-2023**

I. Goals Established

- A. Bring DKG Illinois State Organization (ILSO) *Bylaws and Standing Rules* into compliance with the *Constitution* and *International Standing Rules* and current ILSO procedures and practices
- B. Request that DKG ILSO officers, committee chairs, and related personnel review DKG ILSO *Bylaws* and *Standing Rules* and use current governing document terminology and referencing
- C. Review and maintain the Rules Committee webpage on the DKG ILSO Website
- D. Establish procedures for bringing proposed amendments to the ILSO *Bylaws* and *Standing Rules* to the Rules Committee for review
- E. Update the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board meetings and Convention General Business Meetings
- F. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the state president and executive assistant for distribution on the DKG ILSO Website and in monthly mailings
- G. Review the Chapter Rules Model and Chapter Rules Checklist in accordance with the DKG ILSO *Bylaws* and *Standing Rules*, and update as needed
- H. Collaborate with the ILSO Visitation Chair to ensure ambassadors are knowledgeable about reviewing chapter rules
- I. Assist ambassadors and chapters in updating chapter rules to be in compliance with the DKG *Constitution*, *ILSO Bylaws* and *Standing Rules*
- J. Request individual chapters send updated chapter rules in electronic form to DKG ILSO Rules Committee Chair
- K. Advise and support chapters to bring chapter rules into compliance with governing documents and current chapter procedures and practices and to store chapter rules electronically
- L. Maintain an electronic file of current chapter rules to be made available to DKG ILSO officers and ambassadors upon request
- M. Examine the ILSO governing documents to identify guidelines, policies and procedures that could be transferred to a GAPP document

II. Implementation of Goals

- A. Brought DKG ILSO *Bylaws* and *Standing Rules* into compliance with the *Constitution* and *International Standing Rules* and current ILSO procedures and practices
- B. Requested that DKG ILSO officers, committee chairs, and related personnel review DKG ILSO *Bylaws* and *Standing Rules* and use current governing document terminology and referencing
- C. Updated the Rules Committee webpage on the DKG Website
- D. Updated the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board meetings and Convention General Business Meeting and electronically forwarded to the state president for distribution on the DKG ILSO Website and in monthly mailings
- E. Reviewed and updated the Chapter Rules Model and Chapter Rules Checklist in accordance with the DKG ILSO *Bylaws* and *Standing Rules*
- F. Assisted chapters in reviewing and updating chapter rules to be in compliance with the DKG *Constitution*, *ILSO Bylaws* and *Standing Rules*

- G. Requested electronic copies of chapter rules from individual chapters and maintained copies in appropriate files
- H. Established procedures for bringing proposed amendments to the ILSO *Bylaws* and *Standing Rules* to the Rules Committee for review
- I. Prepared materials for ambassadors to aid in their visitation duties
- J. Alerted state leaders and chapter presidents regarding changes approved at the 2022 International Convention

III. Recommendations

- A. Continue to alert and inform chapter and state leaders about changes approved at International Convention that will affect chapters and the state organization
- B. Collaborate with chapters and ambassadors to bring chapter rules into compliance with governing documents and current chapter procedures and practices and encourage storage of chapter rules electronically
- C. Collaborate with the ILSO Visitation Chair to ensure ambassadors are knowledgeable about reviewing chapter rules
- D. Maintain ongoing review of the DKG ILSO *Bylaws* and *Standing Rules*
- E. Continue to encourage DKG ILSO officers, committee chairs, and related personnel to review DKG ILSO *Bylaws* and *Standing Rules* related to their positions
- F. Update and maintain electronic files of chapter rules from individual chapters sent to Rules Committee Chair
- G. Make electronic file of current chapter rules available to ILSO officers upon request
- H. Review and maintain Chapter Rules Checklist
- I. Ensure Rules Page accuracy on the new ILSO Website
- J. Update the ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index after each amendment is approved at DKG ILSO Executive Board and DKG ILSO Convention General Business Meeting
- K. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the state president and executive assistant
- L. Examine Illinois State *Standing Rules* to identify policies and procedures that could be transferred to policy documents

Britta Peterson, Zeta
Rockford

Committee members:

Christine Berto, Nu, Peoria
 Dr. Jen Burisek, Beta Phi, Bolingbrook
 Sandra Cook, Gamma Gamma, Elgin
 Norma Hodges, Omicron, Princeton
 Mary Tunison, Chi, White Hall
 Judith Vaughn, Gamma, Charleston
 Janet Kilgus, Alpha Beta, Fairbury (Recording Secretary)
 Carolyn Godby, Alpha Lambda, Pekin (Parliamentarian)
 Dr. Joan Rog, Beta Alpha, Chicago (President/ex officio)

**# 18 Annual Report of the Illinois State Planning Committee
2021-2023**

I. Goals Established

- A. Edit the 2021-2022 DKG Illinois State Organization Strategic Action Plan for Renewal; distribute to members of the ILSO Executive Board for voting and adoption at the September 17, 2022 Executive Board meeting; plan and project activities being cognizant to meet the needs of members. Organize and market the ILSO Executive Board Meeting, Bloomington, September 17, 2022
- B. Design, outline and promote the Illinois State Organization State Convention, Oak Brook, IL April 21 -23, 2023
- C. Collaborate with the Educational Excellence and Leadership Development committees to prepare an on-site Training for ILSO Leaders, June 3, 2023. Ramada Inn, Springfield, IL
- D. Continue to offer Professional Development credits for member and non-members
- E. Maintain the use of Zoom meetings for committee and chapter meetings; encourage in person meetings when appropriate
- F. Maintain the use of Zoom meetings for committee and chapter meetings; encourage in person meetings when appropriate
- G. Encourage chapters to attend the Teach to Lead Summit to create a Logic Model to assist chapters wanting to increase membership and identifying members to accept leadership positions
- H. Working with the Communications and Marketing subcommittee and the ILSO Webmaster create a new and improved the ILSO website to market DKG; gain and retain members

II. Implementation of Goals

- A. Endorsed the edited *DKG Illinois State Organization Strategic Action Plan for Renewal*; presented the document for approval and adoption at ISLO Executive Board meeting, September 17, 2022; chaired the Executive Board meeting
- B. Collaborated with ILSO committees to plan for and inform members of ILSO State Convention, April 21-22, 2023, DoubleTree by Hilton, Oak Brook, IL
- C. Teamed up Educational Excellence and Leadership Development committees to create the Training for ILSO Leaders. June 3, 203, Ramada Inn, Springfield, IL
- D. Continued to offer Professional Development credits for members and non-members
- E. Sustained the use of Zoom meetings for committee and chapter meetings; supported in person meetings when appropriate
- F. Promoted the Logic Model for chapters to develop an action plan with goals to support concerns
- G. With the assistance of the Communication and Marketing subcommittee and the ILSO webmaster, researched and developed an improved platform for the new ILSO website

III. Recommendations

- A. Edit, revise, and improve the *DKG Illinois State Organization Strategic Action Plan for Renewal for the 2023-2025 biennium*
- B. Continue to utilize Zoom meetings for committee and chapter meetings; organize on site meetings when appropriate
- C. Refer to the current ILSO calendar for dates and sites for the next biennium

- D. Identify and focus on DKG Illinois State Organization chapters that are struggling
- E. Mentor members for chapter and state leadership positions
- F. Support collegiate members with Grants; members with ILSO and Iwert scholarships; mentor Early Career Educators
- G. Monitor DKG Illinois State Organization finances
- H. Collaborate with the Communication and Marketing subcommittee and the ILSO webmaster to bring the new and improved website to fruition
- I. Utilize data from surveys and maps with members' location to monitor future sites for ILSO events

Dr. Joan L. Róg, Beta Alpha, ILSO President, State Planning Committee
Chicago

Committee Members:

Linda Adcock, Beta Phi, Naperville, 1st Vice-President, Educational Excellence Chair
 Dr. Margaret Trybus, Iota, Oak Park, 2nd Vice-President, Membership Chair
 Janet Kilgus, Alpha Beta, Fairbury, Recording Secretary
 Beverley H. Johns, Alpha Phi, Jacksonville, Immediate Past President, Nominations Chair
 Dr. Debbie LeBlanc, Beta Phi, Baton Rouge, LA, Event Planning & Management Chair
 Susan Cottrell, Beta Psi, Chicago, Leadership Development Chair
 Mary Wrobel, Gamma Gamma, Bartlett, Music Chair
 Lou Ann Jacobs, Alpha Beta, Normal, Historian
 Carolyn Godby, Alpha Lambda, Pekin, Parliamentarian
 Vicki L. Smith, Gamma Phi, Princeton, Treasurer
 Dr. Kammie Richter, Xi, Fithian, Executive Assistant and Editor
 Rene DeGuzman, Beta Phi, Plainfield, Webmaster

**# 19 Annual Report of the Achievement Award Committee
2022-2023**

I. Goals Established

- A. Encourage chapters and members to nominate a member who has demonstrated outstanding dedication and participation in the Society at the chapter, state, regional, and International levels
- B. Develop a list of resources for completing the Nomination Form
- C. Continue to update the Nomination Form
- D. Prepare an article for the *Newscaster* encouraging members to nominate qualified members for the Achievement Award
- E. Continue to encourage Executive Board members to vote
- F. Recognize past Lambda State Achievement Award recipients at the state convention
- G. Present the Lambda State Achievement Award to the 2023 recipient at the state convention
- H. Continue to update the Achievement Award Committee webpage on the DKG ILSO Website
- I. Develop possible criteria for selecting a Chapter Achievement Award recipient

II. Implementation of Goals

- A. Prepared a *Newscaster* article encouraging nominations for the Achievement Award
- B. Developed a list of resources for completing the Nomination Form to be accessible on the DKG ILSO Website
- C. Updated the Nomination Form accessible on the DKG ILSO Website
- D. Prepared a reminder about Lambda State Achievement Award nominations in the Chapter-Checkup, the President's Mailing, and the *Newscaster*
- E. Prepared ballots to be sent to voting members and encouraged participation in voting
- F. Recognized past recipients at the 2023 state convention
- G. Presented the 2023 Lambda State Achievement Award at the 2023 state convention
- H. Updated the Achievement Award Committee webpage on the DKG ILSO Website
- I. Developed possible criteria and ideas for selecting a Chapter Achievement Award recipient

III. Recommendations

- A. Continue to use the recently revised Nomination Form
- B. Continue to use the recently revised ballot
- C. Present the Lambda State Achievement Award at the state convention each year
- D. Encourage chapters and members to nominate qualified members including those previously nominated but not selected
- E. Update past recipient information and recognize past recipients at the state convention
- F. Work with the ILSO President and Webmaster to update the DKG ILSO Website
- G. Discuss continuation of adding ideas and criteria for a Chapter Achievement Award
- H. Continue to prepare articles for the *Newscaster*, Chapter Check-Up, and President's Mailing
- I. Recommend that at the beginning of the chapter president's biennium, the state ambassador explain the Lambda State Achievement Award in detail to the chapter members, and stress the importance of the president's vote

Joan Funk, Delta
Mascoutah

Committee Members:

Mary Jane Bauer, Delta Gamma, Quincy
Judi Heckel, Gamma, Charleston
Jacqui Kolar, Gamma Iota, Morton Grove
Jessica Mikeworth, Alpha Upsilon, Lawrenceville
Juliet Minard, Beta Epsilon, Bettendorf, IA
Patricia Misener, Omicron, Morris
Rosemary Nell, Chi, White Hall
Fran Plude, Beta Epsilon, Morrison
Barb Purdy, Rho, Plainfield
Ursula Sihocky, Beta Kappa, Elgin
Karen Zimmerman, Gamma Upsilon, Fairfield
Joan L. Róg, Beta Alpha, Chicago (President/ex officio)

**# 20 Annual Report for the Educational Excellence Committee
2022-2023**

I. Goals Established

- A. Continue to encourage chapters, Coordinating Councils, and ILSO-sponsored events to present workshops, either virtually or in person, that offer Professional Development Credits
- B. Continue to work with the Leadership Development Committee and the Communications and Marketing Committee to develop a variety of strong programs for DKG members
- C. Continue to collaborate with ILSO committees to offer the Illinois Teacher Leadership Summit *Powered by Teach to Lead*, in cooperation with supporting organizations
- D. Award the Grant-in-Aid Fund each year
- E. Conduct Zoom sessions for committee business meetings. Support virtual meetings for chapters and committees as a viable alternative to meeting in person
- F. Create evaluations of ILSO events
- G. Recognize members achieving status of National Board Certification and a Doctoral Degree at each ILSO convention
- H. Collaborate with the International Project Committee to advance state and international humanitarian endeavors
- I. Fulfill ILSO convention obligations by arranging a pre-convention tour, workshops, ten-minute takeaways, vendors, and poster presentations

II. Implementation of Goals

- A. Approved professional development for chapters offering programs that met the P. D. criteria set by the ISSE
- B. Offered quality program titles to chapters through publications in the *Newscaster*, assisted the Leadership Development Committee in developing a convention workshop; supported Communications and Marketing efforts to provide accessible Zoom connections for chapter programs
- C. Participated in the drive to invite chapters, state committee, and the state executive committee in attending the 2023 Illinois Teach to Lead Summit. Utilized the Logic Model to solve issues and set positive goals; sent a DKG/ILSO Team to the 2023 Summit
- D. Reviewed; updated; and publicized the Grant-in-Aid Fund application on the ILSO website, on Facebook, in the *Newscaster*, and in the President's mailings, as well as awarded the Grant-in-Aid Fund to a qualified student
- E. Met via Zoom to conduct business and set up Zoom connections for chapters
- F. Created evaluations for the 2023 ILSO Convention, Executive Board Meeting, and the biannual Transition meeting for state officers
- G. Recognized each member who earned their Doctoral Degree and/or National Board Certification at the 2023 state convention
- H. Generated a convention poster to publicize the Schools for Africa program and to create interest in financially supporting international humanitarian endeavors.
- I. Planned a pre-convention tour, workshops, table talks, and poster presentations for the 2023 state convention

III. Recommendations

- A. Encourage chapters, coordinating councils and additional venues to create programs offering Professional Development Credits, multi-generational agendas, and venues

- led by members
- B. Continue to offer and award the Grant-in-Aid Fund; update the application to make it user friendly
 - C. Recognize chapters who offer all-inclusive programs
 - D. Encourage Zoom meetings when appropriate; help facilitate them
 - E. Assist with ILSO event evaluations
 - F. Recognize members who receive their Doctoral Degree and/or National Board Certification
 - G. Support the efforts of the Leadership, International Projects, and the Communication and Marketing Committees
 - H. Evaluate convention programming to assure future agendas and platforms are relevant to attendees

Linda Adcock, Beta Phi
Naperville

Committee Members:

Renata Butauskiene, Beta Phi, Burr Ridge
Carol Heck, Alpha, Lee
Alfrieda Jamison, Beta Beta, Calumet Park
Sheila Misselhorn, Delta, St. Louis, MO
Barbara Ragheb, Xi, Champaign
Denise Van Daele, Beta Epsilon, Moline
Cheryl Cox, PD Coordinator, Gamma Upsilon, Cisne
Mary Wrobel, Music Chair, Gamma Gamma, Bartlett
Kammie Richter, Executive Assistant, Xi, Fithian (ex officio)
Joan L. Róg, President, Beta Alpha, Chicago (ex officio)

**# 21 Annual Report of the International Project Committee
2022-2023**

I. Goals Established

- A. Communicate information and encourage support of DKG International Projects: Educational Foundation, Speakers Fund, World Fellowship Fund, Emergency US Fund and Schools for Africa
- B. Inform and encourage support of the ILSO Projects: Marion Medical Mission's work in the African countries of Malawi, Tanzania, Zambia, and Mozambique and Schools for Africa via UNICEF
- C. Update the donation forms for Marion Medical Mission and Schools for Africa
- D. Update the International Projects Committee webpage on the DKG ILSO Website
- E. Introduce the ILSO Finland Summer 2023 travel experience

II. Implementation of Goals

- F. Communicated (via President's mailings, DKG ILSO Website, and *Newscaster*) information and requests to support International Projects
- G. Encouraged support of the ILSO Projects: Schools for Africa and Marion

- Medical Mission, including a matching grant opportunity; will recognize chapter contributions for 2022 and 2023 to Schools for Africa and Marion Medical Mission at the ISO Convention 2023
- H. Updated donation forms for both Marion Medical Mission, with marketing updates, and Schools for Africa
 - I. Updated submission forms were published on both the International Projects webpage and on the Treasurers page on the ILSO Website; the other proposed changes have not been completed awaiting updates on the ILSO website
 - J. Cancelled ILSO *Finland Summer 2023* travel experience due to the DKG International sponsored tour following the 2023 International Conference in Finland

III. Recommendations

- K. Continue to encourage chapters to support Schools for Africa and Marion Medical Mission projects
- L. Recognize chapters that contribute to Schools for Africa and Marion Medical Mission projects
- M. Consider planning other ILSO travel experiences
- N. Update the International Projects page on DKG ILSO Website per guidelines for the new ILSO Website
- O. Support a World Fellowship recipient should one be selected to study in the state of Illinois in the future

Pat Rinkenberger, Beta Beta
Homewood

Committee Members:

Antoinette Minuzzo, Alpha Nu, Lake Bluff
Joyce Kelly, Alpha Delta, Chicago
Pat Long, Alpha Tau, Gillespie
Esther Tracy, Gamma Phi, Princeton
Janet Johnson, Upsilon, Herscher
Rose Ramey, Alpha Chi, Richton Park
Joan L. Róg, Beta Alpha, Chicago (President/ex officio)

The following chapters donated to **DKG Schools for Africa:**

Alpha Beta, Alpha Delta, Alpha Sigma, Alpha Tau, Beta Theta, Delta, Iota,
Gamma Rho, Omicron, Xi

Gamma Gamma and Upsilon chapters received certificates for their generous donations.
Congratulations!

The following chapters donated to **Marion Medical Mission:**

Alpha Eta, Alpha Sigma, Alpha Tau, Beta Delta, Beta Epsilon, Beta Pi, Beta Tau,
Beta Theta, Beta Zeta, Delta, Delta Gamma, Gamma Eta, Gamma Phi,

Gamma Rho, Gamma Theta, Gamma Zeta, Iota, Omicron, Pi, Rho, Sigma, Upsilon

Certificates for donations of \$450 or more were awarded to:

Alpha Beta, Alpha Delta (3), Alpha Eta, Alpha Kappa, Alpha Theta, Beta Beta (2),
Beta Epsilon (2), Beta Eta (3), Beta Iota, Beta Psi, Beta Rho, Beta Sigma,
Gamma Iota (2), Gamma Upsilon, Nu (2), Xi (3)

Congratulations! Thank you for your generosity!

22 Annual Report of the Legislation Committee 2022-2023

I. Goals Established

- A. Plan and conduct Legislative Seminars
- B. Inform leaders and members of state legislative issues
- C. Inform leaders and members of International issues from the US Forum
- D. Honor chapter nominated legislators and/or State Officers at the Convention 2023
- E. Gather legislative information and submit articles and/or reports for the *Newscaster*, Executive Board meeting, chapter Legislations Committee Chairs, and/or presidents and the ILSO President's mailings
- F. Plan and conduct a legislative-related session at the ILSO Convention 2023

II. Implementation of Goals

- A. Planned and presented a virtual three-session Legislative Seminar
- B. Prepared a Chapter Legislation Contacts database to inform leaders and members of state legislative issues
- C. Utilized the Chapter Legislation Contacts database to inform leaders and members of International issues from the US Forum
- D. Reviewed nomination/s of legislators for ILSO Legislative Certificate of Appreciation and State of Illinois appointed or elected officers for ILSO Certificate of Commendation
- E. Gathered legislative information and submitted articles and/or reports for the *Newscaster*, Executive Board meeting, chapter Legislations Committee Chairs, and/or presidents and the ILSO President's mailings
- F. Asked if a Legislation committee member would like to plan and conduct a legislative-related session at the ILSO Convention 2023

III. Recommendations

- A. Plan and conduct Legislative Seminars
- B. Inform leaders and members of state legislative issues
- C. Inform leaders and members of International issues from the US Forum utilizing the committee member designated as the liaison to the Forum to generate the information and disseminate it

- D. Encourage chapters to nominate legislators for the Legislative Certificate of Appreciation and/or State elected or appointed officers for the Certificate of Commendation
- E. Continue to submit legislation information for the *Newscaster*, Executive Board meeting, chapter Legislations Committee Chairs, and/or presidents and the ILSO President's mailings
- F. Present a legislative-related workshop, when possible, at the ILSO Convention 2024

Pamela Painter, Chi
White Hall

Committee members:

Norma Baughman, Beta Delta, Chester
 Sara Kaufman, Alpha Beta, Eureka
 Linda Lucke, Alpha Nu, Ingleside
 Carlene Lutz, Kappa, Indian Head Park
 Sarah Peterson, Beta Epsilon, Davenport
 Anita Schluter-Wilson, Upsilon, Kankakee
 Dr. Joan L. Róg, Beta Alpha, Chicago, (President/ ex officio)

**# 23 Annual Report of the Literacy Committee
2022-2023**

I. Goals Established

- A. Conduct two book discussion groups (fiction and non-fiction) at the state convention focusing on the biennium theme ***LISTENING, LEARNING, LEADING***
- B. Encourage chapters to plan and participate in a variety of literacy activities, such as book clubs and chapter programs
- C. Communicate with chapters that the Student Literacy Arts Recognition program occurs in odd number years. Remind chapters to plan for the provision of a ribbon/certificate for each participant as well as comment cards for members to share feedback with the students
- D. Communicate with chapters by way of the website and ***The Newscaster***

II. Implementation of Goals

- A. Facilitated the discussion of the fiction book *The Island of Sea Women* by Lisa See the non-fiction book *The Code Breaker* by Walter Isaacson during the 2023 convention
- B. Encouraged chapters to plan and participate in a variety of literacy activities, such as book clubs, chapter programs
- C. Communicated with chapters to send entrees for the Student Literacy Arts Recognition program to be displayed at the April 2023 ILSO convention. Suggested chapters plan for the provision of a ribbon/certificate for each participant. Supply comment cards for members to share feedback with the students
- D. Communicated with chapters by way of the website and ***The Newscaster***

III. Recommendations

- A. Continue planning book discussions at State Convention focusing on the biennium

theme

- B. Continue providing chapters with book suggestions for chapter use during the year
- C. Continue encouraging chapters to submit activity ideas to the Webmaster to be shared among members
- D. Encourage chapters to use ZOOM, in person and/or hybrid meetings for book discussions or other literacy-related activities
- E. Communicate with chapters that the Student Literacy Arts Recognition program occurs in odd number years.
- F. Remind chapters to plan for the provision of a ribbon/certificate for each participant as well as comment cards for members to share feedback with the students
- G. Continue communication with chapters by way of the website and ***The Newscaster***

Marilyn Myers, Literacy, Beta
Bloomington

Committee members:

Tammy Alves, Delta, Millstadt
Joyce Cryer, Xi, Saint Joseph
Maria Millen, Beta Iota, Normal
Nancy Polios, Beta Epsilon, Moline
Jean Rogers, Alpha Sigma, Harvey
Jane Yoder, Pi, Galena
Dr. Joan L. Róg, Beta Alpha, Chicago, (President/ex officio)

24 Annual Report of the Music Committee

2022- 2023

I. Goals Established

- A. Encourage programs involving ILSO Music Committee members and encourage inclusion of music at every Delta Kappa Gamma gathering
- B. Coordinate music with other state committees: Membership Committee and Women in the Arts
- C. Continue to provide quality musical experiences for members at state functions and encourage members to participate in music at the state level as well as at the Chapter level
- D. Emphasize the value and importance of music in the development of the child through support and promotion of legislative action to retain music taught by music specialists as an integral part of the curriculum in Illinois
- E. Maintain a current inventory of the ILSO Music Lending Library and post it on the **DKG** ILSO Website
- F. Create a permanent place to store the Music Lending Library materials
- G. Promote and Incorporate ZOOM meetings as needed and if necessary
- H. Purchase 3-ring performance folders for the Jubilation Singers convention choir
- I. Purchase new music selections, as needed
- J. Offer music sessions at the Creative Arts Retreat

II. Implementation of Goals

- A. Coordinated assignments and responsibilities for the 2022-2023 year
- B. Attended Zoom meetings of the following state committees: Women in the Arts, State Planning, and Membership
- C. Selected, planned, rehearsed and performed music for the Fall Executive Board Meeting and the 2022 convention in Springfield, IL
- D. Encouraged administrators and board members to retain music in their schools and to continue to have music taught by music specialists in Illinois
- E. Maintained, updated, and housed the ILSO Music Lending Library and the portable Roland keyboard and cart
- F. Stored music in a permanent location
- G. Purchased 3-ring performance folders for convention choir singers
- H. New music was purchased for the 2022 and 2023 conventions
- I. Provided musical sessions at Creative Arts Retreat: a chimes workshop and ukelele sessions, with a performance of both on the last evening of CAR

III. Recommendations

- A. Continue to encourage programs that involve state and chapter Music Committee members and make music an integral part of all ILSO gatherings
- B. Continue to remain an integral part of Educational Excellence, Membership, State Planning, and Women in the Arts Committees
- C. Continue to provide music offerings at the state level and encourage members to take advantage of presentations via YouTube and Zoom
- D. Continue to promote music in the schools taught by qualified music teachers
- E. Continue to update, maintain, and encourage use of our ILSO Music Lending Library and continue to permanently house the library and keyboard in one location
- F. Continue to offer music sessions at the Creative Arts Retreat
- G. Provide Professional Development hours for state chorus activities

Mary Wrobel, Gamma Gamma
Bartlett

Committee Members:

Debra Vorce, Gamma Epsilon, Granite City
Elaine Cunningham, Alpha Beta, Minonk
Judith Voorhees, Alpha Iota, Hoopston
Edith Dwinnells, Pi, Stockton
Sharon Vinson, Zeta, Roscoe
Emily Roberts, Beta Epsilon, Osco
Eden Schulz, Gamma Gamma, River Forest
Joan Róg, Beta Alpha, Chicago (President/ex officio)

**# 25 Annual Report of the Scholarship Committee
2022-2023**

I. Goals Established

- A. Continue to encourage members to apply for ILSO & Iwert scholarships and/or special study stipends
- B. Update and publicize member's scholarship and stipend availability via the September mailing, DKG ILSO Website and *The Newscaster*
- C. Revise all scholarship and special study stipend applications and rubric graphs to distribute to chapter presidents and Scholarship chapter chairs
- D. Review the ILSO Scholarship brochure
- E. Encourage scholarship recipients to apply for an international scholarship
- F. Conduct Zoom meetings to select scholarship winners for the Charles & Elizabeth Iwert Scholarship in the amount of \$2500.00, to be awarded at the DKG ILSO State convention in April
- G. Submit biographical information and a photo for the convention program
- H. Update Scholarship webpage on DKG ILSO Website to include current scholarship/special study stipend applications and rubric graph for members
- I. Prepare a motion for the April DKG ILSO Executive Board meeting at the state convention indicating the amount of scholarship dollars to be awarded next year

II. Implementation of Goals

- A. Continued to encourage members to apply for the DKG ILSO & Iwert scholarships and special study stipends
- B. Updated and publicized member's scholarship and special study stipend availability via the ILSO Executive Board mailings, the DKG ILSO website and *The Newscaster*
- C. Brought up to date scholarship applications and rubric graphs information to chapter presidents and Scholarship Committee chairs
- D. Reviewed the ILSO Scholarship brochure
- E. Honored Julie Minard for receiving the Dr. Annie Webb Blanton International Scholarship Award for \$10,000.00
- F. Held a Zoom meeting and selected the scholarship winners for the \$2,000.00, \$1,000.00 ILSO scholarships; awarded a special study stipend; granted a Charles & Elizabeth Iwert Scholarship. The recipients will be honored at the Membership Luncheon, April 22, 2023, DoubleTree by Hilton, Oak Brook.
- G. Submitted biographical information and photos of recipients for 2023 convention program and the 2023 summer edition of *The Newscaster*
- H. Updated Scholarship webpage on the DKG ILSO website to include current scholarship/special study stipend applications and rubric graph for members
- I. Prepared a motion for the April ILSO 2023 Executive Board meeting at the state convention indicating the dollar amounts to be awarded for the 2023-2024 ILSO Scholarships, Special Study Stipends, and the William Charles and Elizabeth J. Iwert Scholarship

III. Recommendations

- A. Award 2024 Scholarships and Special Study Stipend as follows:
 - \$1,000.00 Scholarship for a one (1) academic year of full-time foreign or domestic study
 - \$500.00 Scholarship for a minimum of twelve (12) semester hours or the equivalent of foreign or domestic study

\$500.00 Scholarship for a minimum of six (6) semester hours for undergraduate or graduate study

\$1,500.00 Emilee U. Lepthien for a member studying school administration

Total: \$3,500.00 Scholarship Fund

Special Scholarship Fund

\$2,500.00 William Charles Iwert and Elizabeth J. Iwert Scholarship

Total: \$2,500.00 Special Scholarship Fund

- B. Continue to update information pertaining to scholarships and stipends via webpage and mailings
- C. Review and revise rubrics as necessary
- D. Update Scholarship and Special Stipend brochures for the September 2023 website

Delores Jones, Beta Psi
Chicago (2023)

Jacqueline Bainter, Delta, Belleville (2025)

Cara Gatchel, Alpha Zeta, Decatur (2025)

Barbara Gossett, Alpha Rho, Roseville (2024)

Linda Raphael, Beta Alpha (2023)

Kennshunna Siggers, Beta Psi, (2024)

Louann Moth, Zeta, Winnebago (2023)

Julie Vickrey, Xi, Aledo (2023)

Margaret Zaller, Alpha Nu, Lake Villa (2024)

Dr. Joan L. Róg, President, Beta Alpha, Chicago, (ex officio)

26 Annual Report of the Women in the Arts Committee 2022-2023

I. Goals Established

- A. Acknowledge the merits of the Arts in education and in The Delta Kappa Gamma Society International
- B. Identify, encourage, and recognize member activities/contributions in the visual and performing arts
- C. Plan and implement the Creative Arts Retreat (CAR)
- D. Follow the careers of the M. Josephine O'Neil Arts Award recipients
- E. Encourage chapters to sponsor applicants for the M. Josephine O'Neil Arts Award and distribute applications as needed
- F. Review completed arts award applications and determine specific award amounts to be awarded at the ILSO 2023 Convention
- G. Gather Women in the Arts historical materials to submit to Archives
- H. Provide opportunities for professional development
- I. Present a workshop at the 2023 ILSO Convention
- J. Update scrapbook/album for WIA
- K. Update WIA Handbook
- L. Promote the Arts by creating special school project(s)
- M. Promote and maintain the Facebook page for WIA (DKG-ILSOWIACAR)
- N. Provide virtual opportunities to promote the Arts

- O. Encourage members to share art and crafted creations on the DKG-ILSOWIA CAR Facebook page

II. Implementation of Goals

- A. Provided Zoom sessions in the Arts for area schools and DKG membership
- B. Highlighted art activities and accomplishments of DKG members via DKG-ILSOWIACAR Facebook page
- C. Planned and presented Zoom sessions and special activities to promote the Creative Arts Retreat, June 20 - 22, 2023
- D. Continued tracking careers of recipients of the M. Josephine O'Neil Arts Award
- E. Awarded a total of \$10,000 to four worthy applicants to the M. Josephine O'Neil Arts Award at the 2023 ILSO Convention
- F. Retained and submitted materials for the Archives
- G. Offered PD credits to participants for qualifying online/in person workshops
- H. Presented a Zentangle workshop at the 2023 ILSO Convention
- I. Maintained and updated the WIA digital scrapbook/album
- J. Updated WIA Handbook
- K. Continued to support the music project WIA sponsored with the Springfield Public School District #186
- L. Featured art projects and Zoom sessions on the DKG-ILSOWIACAR Facebook page
- M. Presented Zentangle workshops via Zoom throughout the year
- N. Provided virtual opportunities to showcase creations for 2023 CAR on DKG-ISLOWIACAR Facebook page

III. Recommendations

- A. Plan and encourage member participation in the CAR, June 17-20, 2024
- B. Choose a site for the 2024 CAR
- C. Continue to encourage chapter support of the M. Josephine O'Neil Arts Award through contributions, participation in the Art Mart, and support of award applicants
- D. Continue updating career information of the M. Josephine O'Neil Arts Award recipients
- E. Continue to collect, organize, and submit materials to the Archives
- F. Maintain the WIA digital scrapbook/album and handbook to include new materials
- G. Continue to provide opportunities in the Arts for professional development
- H. Continue to maintain and post appropriate creations on the DKG-ILSOWIACAR Facebook page
- I. Continue to promote the Arts in the schools

Christine Scheffel, Gamma Epsilon
East Alton

Committee members:

Barb Baumann, Alpha Beta, Minonk
Betty Carbol, Alpha Nu, Lake Forest
Athena Columbus, Alpha Nu, Niles
Sue Dion, Alpha Lambda, East Peoria
Mary Hayes, Xi, Champaign

Melinda Hogan, Upsilon, Buckingham
Susan Kaye, Beta Tau, Northbrook
Dr. Debbie LeBlanc, Beta Phi, Baton Rouge, LA (EP & M Chair)
Carol Link, Alpha Phi, Arenzville
Linda McDonnell, Alpha Eta, Granite City
Rebecca Stewart, Alpha, Sycamore
Trudy Wille, Beta Rho, Steger
Mary Wrobel, Gamma Gamma, Bartlett (Music Chair)
Dr. Joan L. Róg, Beta Alpha, Chicago (President/Ex Officio)

**#27 Annual Report of the Lambda State Foundation for Educational Studies, Inc.
2022-2023**

I. Goals Established

- A. Award stipends twice annually in May and November
- B. Encourage members, chapters and coordinating councils of the state organization to apply for stipends electronically
- C. Maintain Foundation records and documents
- D. Encourage members and chapters to contribute to the Foundation in order to award stipends
- E. Monitor the Foundation investments and determine the availability of funds during each award period.
- F. Establish an Investment Policy to give guidance to the treasurer, board, and investment consultant
- G. Provide a news release as requested for chapters to use as they determine. Promote awards on social media.

II. Implementation of Goals

- A. Met by Zoom on May 10, 2022; August 25, 2022; October 2, 2022; November 10, 2022; and November 16, 2022, to review stipend applications, prepare the budget and review investments; update forms; and review goals
- B. Encouraged members, chapters, and coordinating councils of the state organization to apply for stipends electronically
- C. Reviewed and updated all documents on the Delta Kappa Gamma Illinois State Organization (DKG ILSO) Website for applicants to download, complete and submit
- D. Encouraged members and chapters to contribute to the Foundation funds
- E. Monitored the Foundation investments and prepared an Investment Policy for use by the treasurer and the Investment Consultant
- F. Provide notification of results to the chapter president of the stipend application.
- G. Awarded stipends to members and chapters as follows:

May 1, 2022, deadline I = Individual Application C = Chapter Application

- Teresa Cameron (I) (Omicron) Our **Character Counts!** \$1400 (Rosebud)
- Diane Ruiz (I) (Gamma Eta) **Happy Day Birthday Books** \$1000 (Ursula Sihocky Funds)

- Beta Phi (C) (Kay Burton) **Book Angels-2022** \$1000 (Skidmore Fund)
- Beta Beta (C) (Arleta Bazile) **Future Scientists and Doctors** \$1260 (Rosebud)
- Beta Beta (C) (Barb Hayes) **Gifts From the Heart** \$640 (Rosebud)
- Donna Wood (I) (Gamma Zeta) **150 Years of Excellent Education** \$2320 (Rosebud)
- Gwendolyn Maxie Brown (I) (Beta Beta) **World HIV/AIDS & Social Health Awareness and Prevention Seminar** \$200 (General Fund)
- Julie Bauer (I) (Beta Pi) **Multi-Cultural Arts Experience** \$4000 (\$1000 Ostewig Fund & \$3000 Rosebud)

November 1, 2022, deadline I = Individual Application C = Chapter Application

- Dr. Felisha Parsons (I) (Eta) **Armor Down Girls** \$815 (General Fund)
- Teresa Cameron (I) (Omicron) **Wilson Reading System Materials** \$1036 (Farrell Fund)
- Linda Adcock (I) (Beta Phi) **Teach to Lead** \$1975 (Farrell Fund)
- Alpha Nu (C) (Jan Shawgo) **Kids' Korner** \$1705 (Rosebud)
- Gamma Zeta (C) (Dr. Brenda Doll) **You're Invited to: Meet the Author Day** \$2100 (Rosebud)
- Beta Sigma (C) (Marla Ewers) **December Books and Buddies** \$630 (General Fund)
- Delta (C) (Jacqueline Bainter) **A Look into the Historic Past of Belleville** \$800 (General Fund)
- Alpha Phi (C) (Deborah Bicknell) **Raise a Reader** \$1000 (Skidmore Fund)
- Nu (C) (Roberta Koscielski) **Make the Arts Your Superpower...** \$2000 (Rosebud)
- Faith Skinner (I) (Gamma Rho) **From Sea to Shining Sea** \$2600 (Farrell Fund)
- Becca Massey (I) (Beta Pi) **Panther Pawlooza** \$1500 (Rosebud)
- Stephanie Benson (I) (Omicron) **Circuitry Science Fun** \$320 (Ursula Sihocky-General Fund)
- Pi (C) (Jane Yoder) **It's All About Books** \$1350 (Rosebud)

III. Recommendations

- Continue to encourage contributions to the Foundation for stipend disbursement
- Encourage members, chapters, and coordinating councils to submit applications by May 1 or November 1 of each year
- Encourage the members to check the website for date and form changes
- Encourage the members to thoroughly read the *Guidelines for Stipends*, the *Information for Applicants*, and the *Application* itself on the state website before submitting an application
- Continue to meet in May and November to conduct Foundation business and select stipend applicants
- Continue to work with the treasurer to monitor investments for maximum return
- Review the Investment Policy annually and modify as needed
- Review the Rubric for the Lambda State Foundation Application

Cheryl Milewski, Xi
Champaign (2021-25)

Board of Directors

Cheryl Milewski, Xi, Champaign, Chair (2025)
Kay Mason, Beta Pi, Latham, Vice Chair (2023)
Karen Parks, Alpha Theta, Wonder Lake, Secretary (2023)

Paula Freepartner, Omicron, Seneca, Director (2025)
Vicki Smith, Gamma Phi, Princeton, (Treasurer)
Beverley H. Johns, Alpha Phi, Jacksonville, (Immediate Past President)
Joan L. Róg, Beta Alpha, Chicago, (President, ex officio)

Calendar of Events

2023

April 21-23

Illinois State Organization Convention (in person)
DoubleTree by Hilton, Oakbrook, IL

June 3

Transition for State Leaders (in person)
Ramada Springfield North, Springfield, IL

June 20-22

Creative Arts Retreat
DoubleTree by Hilton, Bloomington, IL

July 11-16

International Conferences
Detroit, Michigan
The Westin Book Cadillac

July 18-22

Phoenix, Arizona
Sheraton Wild Horse Pass

July 26-29

Tampere, Finland
Tampere Hall

September 15-16

Executive Board Meeting (virtual)

Executive Board will be held virtually in odd number years and State Convention will be held virtually in even number years.

2024

April 19-21

Illinois State Organization Convention (virtual)

Creative Arts Retreat (date to be determined)

July 9-13

International Convention

Gaylord National, D.C. Area, National Harbor, MD

Sept. 20-21

Executive Board Meeting (in person).

Site to be determined

2025

Illinois State Organization Convention (in person)

Date and site to be determined)

June 6-7

Transition for State Leaders (in person)

Creative Arts Retreat

(date to be determined)

Executive Board Meeting (virtual)

(date to be determined)

2026

June 30-July 4

International Convention

Gaylord Rockies, Aurora, CO

Share these reports with your chapter!
Learn about the duties and activities of each office!

