



*Lambda State Growing, Changing, Standing Strong*

**Checklist for Chapter Presidents, Lambda State Officers, Chairs, and Personnel and Past State Presidents:**

- \_\_\_\_\_ **January 9 – DUE** – Scholarship and Stipend applications to Ursula Sihocky, Scholarship Chair
- \_\_\_\_\_ **January 15 – DUE** – Workshop Proposals for Lambda State Convention to Debbie LeBlanc, First Vice-president/Educational Excellence Chair
- \_\_\_\_\_ **January 15 – DUE** – LS Chairs – *Newscaster* articles due to LS President Sylvia Olson
- \_\_\_\_\_ **January 20 – DUE** LS Chairs email information for February mailing to LS President Sylvia Olson
- \_\_\_\_\_ **February 1 – DUE** Chapter Presidents reports to President Sylvia Olson via this link <http://goo.gl/forms/zea2OycrCV> or use the Word document found on the International website [www.dkg.org](http://www.dkg.org)

**Send** in Registration/Hotel reservation forms for the LS Convention- at the Decatur Conference Center, Decatur

**Promote** reading *It's Complicated* by danah boyd and *The Girl on the Train* by Paula Hawkins for convention book discussions

**Encourage** members to join the LS Convention Chorus or Instrumental Ensemble – Sign up now!

**Send** completed Form 6, Report of the Death of a Member, to LS Membership Chair Pam Painter, LS Treasurer Sharon Vinson, International Membership Services Administrator; notifications postmarked by February 1 will be included in the Celebration of Life Book at Convention

**In this mailing:**

- 1) Cover letter** – read and follow instructions
- 2a) President's Letter** – read and file under President
- 2b) January Checklist** – meet deadlines; follow instructions/forward to chapter counterparts
- 3) Membership Information** – read and file under Membership; forward to chapter membership chairs
- 4) Art Mart Information** – read and file under Art Mart; forward to chapter women in the arts chairs
- 5) Literacy Information** – read and file under Literacy; forward to chapter literacy chairs