

CHAPTER LEVEL CHRONOLOGICAL LIST OF KNOWN DEADLINES

Alpha Nu State Deadlines updated Mar. 14, 2015,
by the State Webmaster upon request of Committee.

2015

Spring Form 11 Recommendation for Membership forms distributed to chapter members

1/20 *Alpha Nus* deadline for articles to Editor Jane Zornik, janez@cablone.net

2/01 2015 International Scholarship Application deadline (dkg.org/Forms/Applications)

Note: All of the reports below (Forms 54 and 2) are to be submitted to your chapter president in addition to the listed officer/chair.

Location: dkg.org/Forms/Chapter Report Forms/name or form number

2/01 Form 54 Chapter President Annual Report to President Jane Winston opus@cablone.net

2/01 Form 2 Chapter Necrology Annual Report to Crystal Plumb plumbc@hotmail.com and Webmaster June Derie, derielaju@gmail.com

1/20 *Alpha Nus* deadline for articles to Editor Jane Zornik, janez@cablone.net

4/1 Applications forms for Alpha Nu State Treasurer, State Editor and State Webmaster are posted on line. (deltakappagamma.org/ID/relatedpersonal.pdf)

5/01 Chapters should expect receipt of information from second vice president regarding Order of the Rose, Membership Increase, and Perfect Attendance awards

5/01 Online form Alpha Nu Scholarship application deadline. Submit to Chair Deann Bateman bateman41@hotmail.com (deltakappagamma.org/ID/scholarship2014.pdf or [scholarship2014.doc](#))

5/01 Two articles and/or two chapter newsletters covering chapter activities, member accomplishments, and accompanying photos to Historian Carol Stollfus, cjstollfus@q.com

5/1 Applications for Alpha Nu State Treasurer, State Editor and State WebMaster are due to the State Executive Board. Please send to State President Jane Winston opus@cablone.net and she will send the applications to the Executive Board.

5/15 Chapter President's yearly report of chapter activities to Recording Secretary Juno VanOcker, junovan4@outlook.com

5/15 Online form Chapter Officers Reporting Form to State Organization. Send to President, State First Vice President, State Second Vice President, and State Webmaster.
(dkg.org/Forms/Reports/Chapter Report Forms/name of form)

5/15 Online form Chapter Officers Reporting Form to International to Linda Davenport, lindad@dkg.org (dkg.org/Forms/Reports/Chapter Report Forms/name of form)

5/20 Online form Alpha Nu State Achievement Award deadline
(<http://www.deltakappagamma.org/ID/xach.html>) Deann Bateman bateman41@hotmail.com

5/20 Cut-off date for notification letters regarding Alpha Nu State Scholarship

6/01 Acceptance/rejection letters from Alpha Nu State Scholarship recipient(s) due

6/01 Online form Chapter of Distinction criteria to Susan Mussler mussler@mindspring.com
(deltakappagamma.org/ID/chapDist.pdf)

6/01 List/contact information [name/address/email address/phone] of initiates to 2nd Vice Crystal Plumb plumbc@hotmail.com and Webmaster June Derie, derielaju@gmail.com

6/01 Form 6 Report of a Death of a Member (dkg.org/Forms/Membership) Goldie McClure gmtbear@live.com

7/01 New fiscal year begins: some elected State Officers, plus some of the appointed Treasurer, Editor, Webmaster, and committees will change.

Dues may be paid beginning on this date.

7/01 Online form International scholarship packets available. (dkg.org/Forms/Applications)

7/01 Leadership/Management Seminar and Special Stipends are posted on dkg.org 7/1–12/1 (dkg.org/Forms/Applications) Refer to 12/1 below.

7/15 Form 15 Annual Report of Chapter Treasurer (dkg.org/Forms/Treasurers) Goldie McClure

8/20 *Alpha Nus* deadline for articles to the new Editor

9/01 Item #5940 ALERT! Cards may be sent stating that unpaid members will be dropped after 10/31([http://www.dkg.org/shopping/Society Order Form1](http://www.dkg.org/shopping/Society%20Order%20Form1))

9/23-12/21 Copy of chapter rules submitted to Committee Bev Schumacher lbschumach@q.com

10/20 *Alpha Nus* deadline for articles to new Editor.

10/31 All dues must be paid to chapter treasurer

11/10 Form 18 Chapter treasurer's deadline for Annual Report of Dues/Fees with Initiation Card to Goldie McClure Form 18-A and/or Reinstatement Card (dkg.org/Forms/Treasurers)

11/15 Form 990n IRS filing deadline (dkg.org/Forms/Treasurers)

Note: The IRS will hold chapters accountable for the 990 reporting. The penalty is \$20 per day for each day that your e-post card is late or incomplete. Avoid penalties; file before the deadline of 11/15/12.

11/15 Yearbook page with officers, committee chairs, and updated membership roster to 2nd Vice President Crystal Plumb, plumbc@hotmail.com and new Webmaster.....

11/15 Copy of chapter yearbook for evaluation to 1st Vice Pres. Lee Ann Thomas
earl_leeann@hotmail.com

12/01 Online form Postmark for Leadership/Management Seminar and Golden Gift applications

Biennial Report for 2016

2/01 Form 38 Chapter Communications & Publicity biennial report to new Communication Committee.....

2/01 Form 26 Chapter Educational Excellence/Program Committee report to Lee Ann Thomas
earl_leeann@hotmail.com

2/01 Form 40 Chapter Finance Committee biennial report to Kathy Dabestani drdenviro@q.com

2/01 Form 36 Chapter Membership Committee biennial report to 2nd Vice President Crystal Plumb plumbc@hotmail.com

2/01 Form 34 Chapter Scholarship Committee biennial report to Deann Bateman
bateman41@hotmail.com

2/01 Form 42 Chapter Global Awareness Committee biennial report to Carolyn Mason,
rlmason@cableone.net

The 2015-2016 Committee will update the 2014 deadlines listed below:

1/20 *Alpha Nus* deadline for articles to Editor Jane Zornik, janez@cableone.net

2/01 2014 International Scholarship Application deadline (dkg.org/Forms/Applications)

Note: All of the reports below (Forms 54 through 42) are to be submitted to your chapter president in addition to the listed officer/chair.

Location: [dkg.org/Forms/Chapter Report Forms/name or form number](http://dkg.org/Forms/Chapter%20Report%20Forms/name%20or%20form%20number)

2/01 Form 54 Chapter President Annual Report to President Jane Winston opus@cableone.net

2/01 Form 2 Chapter Necrology Annual Report to Crystal Plumb plumbc@hotmail.com and Webmaster June Derie, derielaju@gmail.com

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earl_leeann@hotmail.com

2/01 Form 40 Chapter Finance Committee biennial report to Kathy Dabestani drdenviro@q.com

2/01 Form 36 Chapter Membership Committee biennial report to 2nd Vice President Crystal Plumb plumbc@hotmail.com

2/01 Form 34 Chapter Scholarship Committee biennial report to Deann Bateman
bateman41@hotmail.com

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rlmason@cablone.net

3/20 *Alpha Nus* deadline for articles to Editor Jane Zornik, janez@cablone.net

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(<http://www.deltakappagamma.org/ID/xach.html>) Deann Bateman bateman41@hotmail.com

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